



## **MEMORANDUM**

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: September 5, 2014

SUBJECT: **WEEKLY REPORT**

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### **CITY MANAGER'S OFFICE**

- The MARTA Overflow Parking Lot Project has been awarded to TSW (Tunnel Spangler Walsh and Associates). A contract is being drafted and an initial meeting with the consultant team and MARTA has been scheduled.
- The initial research associated with the Feasibility Study (reconfiguration of US 278) is being completed by the consulting team. Based on the information gathered, meetings with the State Historic Preservation Office are being scheduled to discuss the findings and determine next steps in design. Impact on historic resources will determine funding options.

### **PUBLIC SAFETY**

- AEPD received its new patrol unit (2014 Dodge Charger, V-6) which is in the process of having the last items of equipment installed.
- AEPD is updating the Operations Manual (policies/procedures). The Operations Manual is updated annually, but the current changes are due to new standards set forth (recommended) by the Georgia Association of Chiefs of Police (GACP) in association with the Georgia Interlocal Risk Management Agency (GIRMA). Changes are ongoing in critical and high risk/liability areas. Compliance with the changes aid the Department in being more proficient, professional and safe, as well as maintaining a lower premium for liability insurance.
- Sgt. Thomas attended the Georgia Internal Affairs Investigators Association's 2014 Fall Training Conference. The four-day conference centered on Statement Analysis and Interviews for Internal Affairs Investigations. Sgt. Thomas, along

with SSgt. Brown are AEPD's Internal Affairs Officers/Investigators and are responsible for conducting Internal Affairs Investigations for the Department.

### **PUBLIC WORKS**

- Limbed several bushes that were blocking street signs.
- Installed Citywide Yard Sale banners.
- Contacted DeKalb County Traffic Engineering regarding a malfunctioning traffic light at N. Clarendon and N. Avondale Road.
- Reset timer on lights on Berkeley path.
- Repaired the damaged gate at Willis Park.
- Site Visits-16
- Grass Violations-5
- Sign Violations-9
- Household Waste Removed-26 tons
- Yard Waste Removed-6 tons
- Special Pick-ups-1