



## MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: October 24, 2014

SUBJECT: **WEEKLY REPORT**

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### CITY MANAGER'S OFFICE

- The consultant for the MARTA Overflow Parking Lot project prepared a draft drawing and presented it to Avondale Estates staff. A meeting was held and the draft was sent to MARTA for review. Once comments from Avondale Estates staff and MARTA are collected, the consultant will revise the draft and complete a cost estimate. It will then be ready for review by the Board of Mayor and Commissioners.
- The City of Avondale Estates held the official Ribbon-Cutting Ceremony for Garage Door Studio October 22. The studio is located at 119A Center Street in Tudor Square. Five City artists and friends founded the business, which specializes in locally crafted artistry and goods, complemented by a creative arts center featuring classes for kids and adults, workshops and monthly Girls Art Night Out events. For more information please visit [www.garagedoorstudio.com](http://www.garagedoorstudio.com). View the event photo album on Facebook: <http://on.fb.me/1zmDWUz>.
- Staff and a Downtown Development Authority (DDA) member met with an Avondale High School Alumni group to give an update on development in Avondale Estates.
- Staff and a DDA member met with the Department of Juvenile Justice (DJJ) and MARTA to finalize parking lot plans at the DJJ facility.
- A meeting was held with a Rockbridge Road property owner to answer questions regarding future annexation.
- The City continues to be in communication with Google about the potential expansion of their fiber network. As far as a decision timeline, Google plans to provide an update by the end of 2014. For now, the City is working with them to

answer clarifying questions about existing processes for things like permitting and communications.

- As part of the associates' Wellness Program, a DeKalb Medical physiologist visited City Hall October 20 to demonstrate various exercises and discuss ways to get the most out of a walk or jog.
- Staff finished gathering and editing content for the November-December 2014 newsletter, and submitted everything for layout. Due to the impending addition of Halloween pictures next week, the estimated delivery date is the week of November 10.
- Staff is exploring the creation of a new City website, with the initial goal of determining project scope and budget range. City associates submitted requests for increased website functionality, based on their own workflow and knowledge of other local government websites. Associates' requests and the overall project goals were discussed with two independent web developers based in metro Atlanta. Those two developers are expected to submit project quotes in the coming weeks.

### **PUBLIC SAFETY**

- SSgt. Brown assisted with traffic control and safety issues during the Susan G. Komen Cancer Walk as the event made its way through the City.
- Preparations for Halloween were reviewed and finalized. The traffic plan has been included in the e-news and can be read on the City website under fall events: <http://www.avondalestates.org/events.html>.
- AEPD officers visited the DeKalb County Police Department range and earned their annual qualification to carry both their duty and backup weapons. The Georgia Peace Officer Standards and Training Council (POST) requires the annual qualification in order for officers to keep their certification as well as their powers of arrest.
- AEPD welcomed and added to its ranks Officer Rodney Bennett, who is currently going through the Field Training Officer (FTO) Program.

### **PUBLIC WORKS**

- Treated yellow jackets on Sussex Road.
- Followed up with DeKalb County regarding the road repair on Lakeshore Plaza.
- Contacted DeKalb County Traffic Engineering to re-inspect the intersection of S. Avondale Rd. and E. College Ave. for traffic signal issues.

- Pruned low-hanging limbs and removed dead limbs throughout the City.
- Reset the timer on the Berkeley path for the outdoor lighting.
- Site Visits-18
- Grass Violations-4
- Sign Violations-21
- Household Waste Removed-26 tons
- Yard Waste Removed-5 tons
- Special Pick-ups-14