



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: October 3, 2014

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- A Zoning Certification Letter was submitted to DeKalb County to verify the zoning of Stratford Green and the adjacent parcel owned by MARTA.
- A brewery tour for a local government and Main Street Community, the City of Porterdale, has been organized with the City of Avondale Estates the City of Decatur.
- Staff assisted with the final planning items associated with the upcoming AutumnFest, which will be held Oct. 4-5 at the intersection of Clarendon Avenue and Kensington Road. For festival details, view the website at <http://autumfestavondale.com/>.
- The staff at the Department of Juvenile Justice (DJJ) requested assistance and approval for a 5K charity race Dec. 6 in the City of Avondale Estates. City staff is working with the DJJ on event logistics, signage and possible staffing assistance from the City Public Works and the Police Departments.
- The City completed a survey for the Carl Vinson Institute regarding Complete Streets.
- Staff is reviewing Residential Tree Ordinances from surrounding municipalities.
- A meeting was held with the Downtown Development Authority Chair, Finance Director, City Manager and a Department of Juvenile Justice (DJJ) Commissioner regarding additional parking spaces for official DJJ vehicles. The DJJ is almost at 100% capacity and additional parking spaces are needed for the Central Office.

- The City Manager and Police Chief met with the new Avondale Elementary School Principal, Dr. Andrews, to extend a welcome, offer services the school may need and tour the school and grounds.
- An “Annexation” page has been created on the City’s website here: <http://www.avondalestates.org/annexation.html>. The page will be regularly updated as information becomes available.
- City staff participating in the Wellness Program attended a Lunch and Learn Sept. 29 and practiced incorporating strength training into daily routines. On Oct. 2, a registered dietician from DeKalb Medical taught associates about healthy cooking.

PUBLIC SAFETY

- The AEPD participated in the fall session of the National Drug Take Back Initiative. The event is an effort of the Drug Enforcement Agency (DEA) and local law enforcement agencies to collect unused, unwanted and outdated medications (including pet medications) for destruction, preventing possible drug abuse or accidental poisoning. SSgt. Jason Browen coordinated the detail for AEPD with efforts resulting in 61 pounds of assorted medications being collected at City Hall.
- AEPD officers provided security and traffic control for “Complications,” a USA Network TV series that filmed on Clarendon Avenue.
- Chief Broden participated in a national survey, the 2014 Census of State and Local Law Enforcement Agencies. The Department of Justice (Bureau of Justice Statistics) conducted the survey to determine/assess the impact of past funding programs as well as current and future needs of law enforcement.

PUBLIC WORKS

- With the help of a resident, staff captured a duck with an injured foot. The duck was transported to AWARE for medical attention.
- Prepared flower beds for the fall planting.
- Removed dead shrubs at the corner of Center St. and N. Avondale Rd.
- Replaced damaged stop sign at Potter St. and Clarendon Ave.
- Trimmed the Russian Olive bushes at S. Avondale Plaza.
- Replaced damaged crosswalk sign at Ashton Pl. and Covington Rd.

- Contacted DeKalb County Traffic Engineering about malfunctioning traffic lights at S. Avondale Rd. and E. College Ave., and N. Clarendon Ave. and S. Avondale Rd.
- Contacted Georgia Power regarding a streetlight out at the corner of Coventry Close and S. Avondale Rd.
- Site Visits-11
- Grass Violations-5
- Sign Violations-9
- Household Waste Removed-27 tons
- Yard Waste Removed-8 tons
- Special Pick-ups-3