



## MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: November 21, 2014

SUBJECT: **WEEKLY REPORT**

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### CITY MANAGER'S OFFICE

- Online neighborhood social network [Nextdoor](#) suspended accounts for City Hall, citing that Nextdoor members cannot be registered at public addresses. Nextdoor suggested City Hall instead join [Nextdoor for Public Agencies](#), which is currently focused only on public safety topics such as emergency preparedness, crime prevention and community policing. At this time, the City will refrain from joining Nextdoor for Public Agencies because it would duplicate the City's public safety communication on [Nixle](#) and in the [City e-news](#) (regularly emailed news from the City). City staff will monitor Nextdoor for Public Agencies, should its purpose broaden in the future. For now, residents are encouraged to sign up for Nixle to receive texts and/or emails with urgent alerts from Avondale Estates Police Department (AEPD), and the e-news to receive emails with both AEPD alerts and general City/community news.
- Planning and material collection are underway for the December 6<sup>th</sup> demonstration project. The demonstration project will use temporary materials such as spray chalk, cones and survey flags to illustrate the impact a proposed road diet and roundabout would have on U.S. Route 278 and the intersection of North Clarendon Avenue and North Avondale Road. Assistance from the Georgia Department of Transportation and the Atlanta Regional Commission has been secured. A letter to the business owners and residents has also been drafted and will be sent to alert them to the event.
- A questionnaire for local property owners and businesses has been drafted to review possible options for traffic patterns on Potter Avenue, located behind the Tudor Village. Once the survey has been completed, a meeting will be held with all property owners and businesses to discuss.

- The City is participating in Small Business Saturday, coming up November 29<sup>th</sup>. City staff has been working with interested businesses to promote the event, which will also serve to launch the Month of Merry. Both programs serve the same purpose: to encourage the community to do their holiday shopping in Avondale Estates and support the varied, exciting businesses that have contributed to the quality of life in the City. Join or check the Facebook event page for the latest updates: <https://www.facebook.com/events/678437458938969/>
- City Manager gave a presentation on various landscape-related items—including the complexities of dealing with landscape design and construction in a municipality—to 10 students and two professors from Auburn University.
- Staff discussed two website proposals for the creation of a new City website. The City will conduct additional research before moving forward with the project, and expects to write a Request for Proposal in order to maximize the outcome based on the available budget.

### **PUBLIC SAFETY**

- Officer Allen was invited to give a presentation at a local workshop hosted by The House of God Church. The workshop was entitled, “Keeping Our Youth Safe in an Unsafe World.” Officer Allen shared information about how to interact with police officers and more.
- During a make-up session, AEPD officers visited the DeKalb County Police Department range and earned their annual qualification to carry both their duty (department-issued) weapons and any personal backup weapons. The Georgia Peace Officer Standards and Training Council (POST) requires the annual qualification in order for officers to keep their certification and powers of arrest.
- Costs and other details are still being gathered pertaining to the possible purchase of body camera systems in the near future.
- In-Service Training continues online and must be completed by the end of this month. Topics include: Domestic Violence, Evidence Collection and Preservation, Vehicle Searches, Transporting Prisoners, and Legislative Case Law Update (2014). Officers receive In-Service training in addition to the classroom training from the Avondale Estates Police Department, Georgia Public Safety Training Center (GPSTC – Forsyth) or regional police academies.

### **PUBLIC WORKS**

- Started installing Christmas decorations throughout the City.
- Followed up with Georgia Power about placing the correct light fixture on the decorative pole in front of City Hall and replacing the light fixture pole on South

Avondale Road. The City also requested the installation of a new light at the corner of Kensington Road and Covington Highway.

- Monitored several intersections to determine if the traffic lights were cycling properly.
- Contacted a sanitation company that services businesses in the commercial district regarding noise complaints and explained the City's noise ordinance. The drivers are servicing the businesses too early in the morning.
- Contacted the Georgia Department of Transportation (GDOT) requesting the removal of construction signs along U.S. Route 278 left over from the repaving.
- Filled several potholes throughout the City.
- Site Visits-18
- Sign Violations-16
- Household Waste Removed-25 tons
- Yard Waste Removed-12 tons
- Special Pick-ups-7