



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: November 14, 2014

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- The Certificate of Achievement for Excellence in Financial Reporting has been awarded to the City of Avondale Estates by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.
- The City of Avondale Estates is planning a demonstration project December 6th to illustrate a possible road diet and roundabout for a portion of U.S. Route 278 at its intersection with N. Clarendon Road, generally in front of the Tudor Village. City Staff has been working to secure all necessary setup materials, some of which are loaned.
- The City continues to be in communication with Google about the potential expansion of their fiber network. As far as a decision timeline, Google plans to provide an update by the end of 2014. The City met with Google again this week to answer clarifying questions about our existing processes for permitting.
- Staff held a meeting with the owner of the Tudor Village, the proposed tenant for the Towne Cinema and the City's inspector to answer questions on the next steps for occupancy.
- City Manager attended the Georgia City-County Management Association (GCCMA) fall conference. Some of the presentations included "First Time Leaders: The Arrival of the Unprepared," "A-B-Cs of Higher Performance," and "Organization and Implementation of Effective Environmental Courts."

- The second progress report for the Feasibility Study was completed and sent to the Atlanta Regional Commission, as required.
- The City has been pursuing Georgia Main Street designation and is required to produce baseline documentation of certain City conditions. Staff is finalizing the documentation and will send it to the Georgia Department of Community Affairs. Staff also gave a PowerPoint presentation on 2014 Main Street application progress to the Downtown Development Authority and interested citizens. Visit the City's Main Street webpage to view the PowerPoint pdf and read more information: <http://www.avondalestates.org/main-street.html>.
- The City and Downtown Development Authority are participating in Small Business Saturday November 29th through American Express. Free "Shop Small" merchandise will be distributed to participating businesses. The event will also kick off the Month of Merry, which will encourage holiday shopping in Avondale Estates. The City will promote both events on social media and in the E-News.
- The October 2014 Financial Statement was reviewed. The total General Fund revenues for the month amounted to \$503,755.36. The total General Fund expenditures for the month amounted to a negative \$260,044.71 due to the Sanitation transfer back to the General Fund. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments totaled \$2,354,079.93.

PUBLIC SAFETY

- SSgt. Browen was awarded his Supervision Certification by Georgia Peace Officer Standards and Training (P.O.S.T.). All officers of the AEPD are encouraged to continue their personal development by striving to achieve the next level (six total) of certification as well as pursuing their formal education.
- Online In-Service training continues by AEPD officers as part of their annual certification. In-Service training is also offered in the form of classes taught by AEPD's Training Officer (Cpl. Conroy). Advanced training courses are taught at either the Georgia Public Safety Training Center in Forsyth or regional academies throughout the state.

PUBLIC WORKS

- Finished all fall flowering planting and added mulch to all beds.
- Contacted DeKalb County Traffic Engineering regarding a malfunctioning traffic light at Lakeshore Drive and Covington Road.
- Winterized drinking fountains at Lake Avondale and Willis Park.

- Replaced the American Flag and State Flag at the Dewey Brown Plaza.
- Delivered landscaping stones for the Garden Club and installed them at Camille's Garden at Lake Avondale.
- Followed up with DeKalb County Watershed regarding the possible leak on Exeter Road and the removal of the metal plate at the corner of Wiltshire Drive and Dartmouth Avenue.
- Site Visits-15
- Sign Violations-15
- Household Waste Removed-27 tons
- Yard Waste Removed-13 tons
- Special Pick-ups-5