



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: February 6, 2015

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- A review of materials submitted by the consultant for Phase II of the Historic Resources Survey is underway. Corrections are being sent to the consultant and the project should be completed soon.
- The Community Promotion Program (CPP) application deadline was January 30, 2015. The City received four (4) applications. Staff is reviewing the applications and will present them to the BOMC at the February Work Session.
- Staff met with several mayoral candidates to discuss City initiatives and programs.
- A meeting was held with DeKalb Medical to discuss next steps with the second half of the associate Wellness Program.
- Associates participating in the Wellness Program attended a seminar about diabetes prevention. Staff learned that while diabetes is not 100% preventable, leading a healthier lifestyle may lessen diabetes' severity and negative effects.
- Staff prepared and mailed out flyers to inform residents of the Special Election Mayoral Candidates Forum at 6:30 p.m. February 19.
- Discover DeKalb is publishing a spotlight section on Avondale Estates. Staff worked with Discover DeKalb's marketing manager to finalize the section, a PDF of which is linked from the bottom of Avondale Estates' page on their website: <http://goo.gl/n0D137>. Printed copies are expected to be available at City Hall later next week. This trade publication has a focused circulation of about 1,000, including state legislators, welcome centers, hotels and more.

- At the end of December 2014, an apparent lighting strike hit the electronic components of the elevator at City Hall. The controller board was completely destroyed. Due to the age of the elevator, a new controller is not available. The elevator will have to be updated to comply with the new codes. The City filed a claim with the property and casualty insurance company and the claim has been approved for payment in the amount of \$34,750.00 less deductible of \$1,000.00.

PUBLIC SAFETY

- AEPD is encouraging citizens to apply for the Citizens Police Academy scheduled for March 10 through April 28. The academy will only be held if the City receives at least 10 applications from residents or business owners who meet a set of basic qualifications. Training sessions will be held from 6:30 to 8:30 p.m. Tuesday evenings in the Court Room of City Hall. Applications are due by 5 p.m. February 20 and can be picked up at City Hall or downloaded from the City's website here: <http://www.avondaleestates.org/citizens-police-academy.html>.
- AEPD participated in "Operation Safe DeKalb – 2015," a combined three-day effort among the law enforcement agencies in DeKalb County to serve outstanding warrants and make arrests of wanted persons throughout the county. According to the DeKalb County Sheriff's Office, the effort produced great results and was a definite success.
- Officers Beatty, Bennett and Armstrong attended Radar and Laser Training at the Fulton County Public Safety Training Center. The three-day period of instruction dealt with the operation of the two-speed devices and is required by officers to operate the devices after completing an "observed in the field" training period.
- Cpl. Conroy, AEPD Department Training Officer, assisted with the instruction of Radar and Laser Training at the Fulton County Public Safety Training Center. Cpl. Conroy assists other agencies and training centers with their training many times throughout the year.

PUBLIC WORKS

- Contacted DeKalb County Watershed regarding a water leak in the 100 block of Berkeley Road.
- Removed dead shrubs from City property at North Avondale Road and Lake Street.
- Inspected trees at all parks throughout the City with tree contractor.
- Backfilled sink holes at Willis Park and Fletcher Park.
- Site Visits-22

- Sign Violations-50
- Household Waste Removed-24 tons
- Yard Waste Removed-9 tons
- Special pick-ups-7