



## MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: May 9, 2014

SUBJECT: **WEEKLY REPORT**

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### CITY MANAGER'S OFFICE

- A basic “Home Fire Safety” and “How to Prepare for a Fire Emergency” presentation will be given to the City by the DeKalb County Fire Rescue Department and Fire Chief Darnell Fullum. The presentation will be given at City Hall on Thursday, May 22<sup>nd</sup> from 6:30 to 7:30 p.m. There will be a Question & Answer session after the presentation with Chief Fullum.
- The City received three proposals for the Feasibility Study, funding provided by the Atlanta Regional Commission (ARC). The Feasibility Study will include review and planning for a possible road diet along US 278. The City will review the proposals and award a contract to the most responsive firm. The study should begin in the summer.
- ARC requires that each City and County complete a self-audit checklist as part of the Plan 2040 process. Staff has been working on this checklist and associated documentation. The full submittal is close to completion.
- The play equipment for the Willis Park upgrade was discussed and reviewed. Play equipment items are being determined for the design documents.
- The Lake Board meeting was held at Lake Avondale. Items discussed were general lake maintenance, invasive plant species in the north woods, turtle control and memorial tree location.
- New restaurant “The Bishop” is scheduled to open Tuesday, May 13<sup>th</sup> at 4:00 p.m. in the Tudor Village, 124 N. Avondale Road (404) 202-6700.
- The April 2014 Financial Statement was reviewed. The total General Fund revenues for the month amounted to \$133,689.86 and the total General Fund

expenditures for the month amounted to \$284,832.25. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments was \$2,027,256.14.

## **PUBLIC SAFETY**

- AEPD officers assisted with the 2<sup>nd</sup> Annual Georgia Safe Schools Coalition 5K and 1 Mile Fun Run.
- AEPD Command Staff officers met with DeKalb County PD senior personnel and Georgia Crime Information Center (GCIC) at the Georgia Bureau of Investigation (GBI) Headquarters. The meeting was conducted to address and clarify crime computer procedural questions by both agencies to the GCIC staff.
- Regularly scheduled video critiques of AEPD officers' traffic stops were completed. Critiques are conducted to ensure that officers are following departmental policies and procedures, officer safety issues are being addressed and proper conduct guidelines are being followed. Critiques are also used to determine what training issues may need to be addressed.
- AEPD personnel as well City Staff met with the organizer of the upcoming fundraising event known as "Jack's Rabbit Run." Final preparations, along with changes, were discussed during the meeting.
- Chief Broden attended and represented the AEPD at the DeKalb County Fallen Officers Memorial Service which was conducted at the Old Courthouse in Decatur.
- Detective Gillis attended the monthly meeting of the Atlanta Metropol Fraud Group which was conducted at Mercer University in Decatur. The meeting was attended by federal, state and local law enforcement officers as well as members from private corporate security departments. During the meeting, agencies and corporations present to the group current cases in an information-sharing effort which may assist in eventual arrests.
- The monthly Command Staff Meeting was conducted. Items discussed were present year budget expenditures, personnel, upcoming training and scheduled events.

## **PUBLIC WORKS**

- DeKalb County Watershed was notified regarding a possible sink hole located in the 1000 block of Lakeshore Drive. The location was inspected and further inspections will be conducted to determine cause of erosion.

- Contacted the City's lake management company, Aquascape, regarding the algae in Lake Avondale. Aquascape stated this is the time of year when greater amounts of algae are in waters because of the temperature change. Once it gets further into the spring and summer, less of it tends to appear. Also, the amount and type of nutrients can cause an abnormal amount of algae in water. Nutrients from fertilizer, fecal matter, and water runoff can cause a spike in algae. Aquascape doesn't think it is a cause for concern at this time and will assess the algae again next week.
- Contacted DeKalb County Watershed regarding a water leak at Wiltshire Drive and Berkeley Road.
- Pruned limbs at the intersection of Majestic Circle and Wynn Drive.
- Spring annuals were ordered and will be planted week of May 12<sup>th</sup>. All beds have been prepped for the plantings.
- Replaced broken slats on a park bench at Lake Avondale.
- The irrigation pump at Lake Avondale has been de-winterized.
- Grass Violations-5
- Site Visits-14
- Sign Violations-13
- Household Waste Removed-25 tons
- Yard Waste Removed-6 tons
- Special Pick-ups-3