



## MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: March 14, 2014

SUBJECT: **WEEKLY REPORT**

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### CITY MANAGER'S OFFICE

- The RAD Studio Cruise and Avondale Estates Farmer's Market are taking place this weekend. Staff assisted with promotion and logistics.
- Georgia Cities Week is coming up the week of April 14. Events associated with this week were planned and starting to be executed.
- The revised bylaws and map for the newly designated Main Street Program were reviewed and approved by the Downtown Development Authority (DDA).
- City Staff gave a presentation to the Avondale Estates Business Association outlining recent and future activities in Avondale Estates.
- A meeting with MARTA officials was held to discuss overflow parking on one of their storage lots.
- Staff attended the meeting of the metro-Atlanta Google Fiber cities. The agenda included a discussion of the checklist and strategies for preparing responses and to discuss opportunities for joint marketing and outreach efforts.
- Staff participated on the Google webinar with all 9 Metropolitan Cities in the nation for a review and intro to Google Drive.
- Staff attended the DeKalb County ceremonial document signing for the historic intergovernmental agreement that empowers the Development Authority to act as the economic agency for DeKalb County.

- The February 2014 Financial Statement was reviewed. The total General Fund revenues for the month amounted to \$276,958.35 and the total General Fund expenditures for the month amounted to \$270,189.45. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments was \$2,336,060.39.

### **PUBLIC SAFETY**

- New Officer Garner has completed his GCIC requirements and is in his training phase.
- Detective Gillis obtained a successful fingerprint match to a suspect on a stolen vehicle case and a warrant was issued.
- The department received mobile “hot spots” to help ensure the mobile laptops stay connected to the server.

### **PUBLIC WORKS**

- Removed and replaced damaged stop sign at the end of Oak Street.
- Pruned crepes along Clarendon Avenue across from the Avondale Condominiums and locations at Mann Mechanical.
- Installed 2 large crepes, 24 azaleas, redesigned the ornamental grasses and installed mulch at Fairfield Plaza.
- Installed a new street sign North Avondale Plaza at the corner of Ashton Place and Covington Road.
- In the process of getting quotes for a new City Hall generator.
- Site Visits-5
- Sign Violations-5
- Household Waste Removed-24 tons
- Yard Waste Removed-7 tons
- Special Pick-ups-4