



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: June 13, 2014

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- The City hosted the DeKalb Municipal Association (DMA) Policy Committee meeting. Members discussed Interim CEO Lee May's Taskforce on DeKalb Operations which includes annexation, cityhood, Homestead Option Sales and Use Tax (HOST) and governance.
- A meeting was held with a commercial property owner in regards to code violations with the property.
- Staff is finalizing the Fourth of July activities. The Fourth of July yard signs are now available for purchase at City Hall for \$25 and the T-shirts will be available by Wednesday, June 18th. You can pre-purchase your T-shirts now by calling Karen Holmes at City Hall 404-294-5400 or emailing kholmes@avondaleestates.org. The City will be happy to home-deliver residents' yard signs or T-shirts if they cannot make it to City Hall.
- Fire Station #3 ground breaking ceremony will be hosted by DeKalb County Thursday, June 19th at 10:30 a.m.
- City Manager met with Command Staff to discuss upcoming events as well as new law changes.
- The May 2014 Financial Statement was reviewed. The total General Fund revenues for the month amounted to \$102,727.52 and the total General Fund expenditures for the month amounted to \$386,554.82. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments totaled \$1,747,430.85.

PUBLIC SAFETY

- Avondale Estates Police Department assisted the DeKalb County Police Department with Chief “Bobby” Burgess Senior’s funeral, which was conducted at Avondale First Baptist Church.
- The SpeedSentry device was placed into service on Wiltshire Drive (near Hess Drive) to monitor eastbound traffic for the period of 05-29-14 to 06-12-14. During the period of the study it was revealed that 99.6% of the traffic was traveling within acceptable limits.
- Chief Broden attended the monthly meeting of the DeKalb County Chief’s Association. The meeting was hosted by the Emory University Police Department with Frank Rotondo, Executive Director of the Georgia Association of Chiefs of Police, as the presenter. The main topic was the new laws that are effective July 1, 2014, which brought a number of questions and discussion. Also, each agency in attendance gave an update of activities occurring within their jurisdiction.
- Cpl. Paul Conroy conducted the second of three evening classes for the new Citizens Patrol group. The three evening classes address policy and procedure, crime recognition, reporting, traffic control, safety and vehicle operation.
- The monthly Command Staff Meeting was conducted. Items discussed included budget expenditures, personnel issues, upcoming training and scheduled events.

PUBLIC WORKS

- Cut back overgrowth from fence on the corner of Maple Street and E. College Avenue.
- Installed water fountain at Willis Park.
- Cleared drains of debris throughout the City.
- Limbed up trees throughout the City.
- Grass Violations-4
- Site Visits-17
- Sign Violations-16
- Household Waste Removed-27 tons

- Yard Waste Removed-9 tons
- Special Pick-ups-5