



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: July 3, 2014

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- A contract with Jollay Masonry Contractors was drafted and approved for the Carl's Corner Rehabilitation Project. The City of Avondale Estates received a grant from the Historic Preservation Division (HPD) to partially fund this project. A meeting with the contractor, City staff and the HPD will be held in July. It is expected that work will begin in August or September. A schedule is being worked out with the contractor.
- A contract was drafted to hire Nelson/Nygaard to conduct the Road Diet and Roundabout Feasibility Study. An organizational meeting will be held in late July. A schedule for the project will be developed after that meeting. There will be public meetings associated with this project.
- The City Planner job description was revised to include duties associated with the Main Street Program, as required by the Department of Community Affairs.
- Census data on housing, income, employment and education was provided to a local business representative.
- A meeting was held with administration staff and department heads in regards to House Bill 60 which went into effect July 1st. House Bill 60 is a new comprehensive firearms and weapons state law.

PUBLIC SAFETY

- AEPD personnel provided security and traffic control at two (2) different locations for the film productions of "Finding Carter" and "Selma."

- Cpl. Conroy conducted a training session for City staff members pertaining to the new state laws effective July 1st.
- AEPD and City Staff continued planning and other preparations for the 4th of July festivities.

PUBLIC WORKS

- Contacted Georgia Power regarding power outages of several decorative lights in the abelia hedge along S. Avondale Road.
- Trimmed low hanging limbs covering signs throughout the City.
- Put up 4th of July banner and flags for the 4th of July holiday.
- Prepared Lake Avondale for the 4th of July fireworks show.
- Removed 2 dead pine trees and stumps that were grinded at Lake Avondale.
- Installed additional parking signs at City Hall.
- Contacted DeKalb County Traffic Engineering regarding a traffic light out at the corner of Kensington Road and Covington Highway.
- Cleaned debris and grass from various storm drains throughout the City.
- Grass Violations-1
- Parking Violations-1
- Site Visits-17
- Sign Violations-1
- Household Waste Removed-25 tons
- Yard Waste Removed-9 tons
- Special Pick-ups-5