



## MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: January 16, 2014

SUBJECT: **WEEKLY REPORT**

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### CITY MANAGER'S OFFICE

- The City received a \$50,000 grant with a total project cost of \$62,500 from the LCI Program, which includes the City's 20% match. The scope of work includes a feasibility study for a road diet along US 278 and possible roundabout at N. Clarendon Ave. and US 278 or other roadway improvements. The feasibility study will be the first step to implementing a roadway project which will address congestion, bicycle and pedestrian safety, streetscape improvements and the general aesthetics along the US 278 corridor. Upon completion, the City is eligible for transportation funds from the LCI Program to implement a project or projects. The scope also includes a "Better Block" demonstration project. The demonstration project will be a short term event which is meant to highlight realistic options for long term change. Projects such as this are occurring all over the country and are often called Tactical or Tactile Urbanism. The project will illustrate how landscaping, streetscapes and art can improve the livability, functionality and enjoyment in an area. This will occur in the Central Business District.
- A Request for Proposal (RFP) for the Design Development, Construction Documents and Construction Observation for Willis Park has been advertised. The proposals are due by February 7, 2014.
- A local home brew association met with City Staff regarding a possible event and explanation of the alcohol ordinance.
- In anticipation of filing a grant application for the rehabilitation of Carl's Corner, City staff has been working with boards and commissions to get letters of support. These will accompany the grant application and make a strong case to the granting authority, the Historic Preservation Division.

- The City has been designated a Start-Up Community by the Main Street Program. A work plan was sent to the City for the next year. Staff has outlined dates, activities and responsible parties as well as spoken with Department of Community Affairs (DCA) about the work plan. A conference call will be held to finalize the schedule.

### **PUBLIC SAFETY**

- Sgt. Thomas and Chief Broden were among many City associates and citizens who attended a meeting and presentation given by the Georgia Dept. of Natural Resources (DNR). The topic of the presentation was the habitation and the issues coyotes present in the metro-area as well as nationwide.
- SSgt. Browen and other AEPD officers attended a recent meeting at the American Legion during which the Legion presented a check to the Avondale Estates Police Department in memory of the late Bobby Wright. The presentation is an annual event during which the American Legion makes a donation to the AEPD to purchase additional items that may not be covered in the department's budget.
- Preparations have begun for the upcoming annual event commonly known as the Citizens Police Academy. This year will be the 5<sup>th</sup> session of the 8-week event which gives citizens a peek into the actual, not the perceived world, of a police officer.
- The annual updating of the department's Operations Manual has started. The Operations Manual is the functioning guide of the department which dictates its daily operations and procedures.

### **PUBLIC WORKS**

- Relocated fall annuals from several planter boxes in front of the Tudor Village so the new restaurant "The Bishop" can install benches. The fall annuals were replanted at the Church Circle.
- Back filled slate mixture around lake path from the erosion caused by the heavy rains.
- Filled a pothole on Laredo Drive.
- All City parks were inspected.
- Site Visits-13
- Sign Violations-8
- Household Waste Removed-40 tons
- Yard Waste Removed-40 tons