



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: December 12, 2014

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- Mayor Pro Tem Giager, Commissioner Beebe and City staff held a luncheon with property owners from Rio Circle. The meeting included a discussion and Q&A on potential annexation into the City limits of Avondale Estates.
- A meeting was held to discuss a possible update of the Film Permit Ordinance. Research will be ongoing to determine if it will be feasible.
- Staff participated in a Main Street webinar regarding new technical tools including a new website and upcoming training.
- A Main Street Managers meeting was held and staff was briefed on best practices for social media and given an update on the program.
- A phone conference with the Atlanta Regional Commission staff recapped the recent successful Demonstration Project which illustrated the impact of proposed design scenarios for U.S. 278 and the North Clarendon Avenue/U.S. 278 intersection. The consulting team will provide the City with designs based on their technical review and comments from the community. View event photos on Facebook: <http://goo.gl/woCrvd>.
- The Board of Mayor and Commissioners instructed the staff to move forward with a proposed change to the Sign Ordinance to allow for office directory signage, as requested by a property owner. Staff sent a packet of information to the Planning and Zoning Board to get the process moving forward.
- The City has given away all of 10 of its family ticket packs (up to four tickets each) for the Ringling Bros. and Barnum and Bailey Circus Magical Journey

Experience at Philips Arena on February 13th at 5 p.m. The free tickets were granted to area children with physical or developmental special needs and their parents/guardians. Families will attend the circus as well as a private pre-show. Tickets were made available through the Georgia Municipal Association.

- The November 2014 Financial Statement was reviewed. The total General Fund revenues for the month amounted to \$773,093.98. The total General Fund expenditures for the month amounted to \$216,259.79. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments totaled \$3,090,432.92.

PUBLIC SAFETY

- Chief Broden attended the monthly meeting of the DeKalb County Chief's Association (DCCA) conducted at the Headquarters of DeKalb County Police Department. Speakers included Senior Judge Alan Harvey of the Magistrate Court and DeKalb County District Attorney (DA) R. James. Judge Harvey spoke about the changes at the Magistrate Court and DA James spoke about legal issues involving the use of body cameras and possible law changes. Each law enforcement agency representative then shared information about issues occurring in their jurisdiction.
- Santa was escorted by AEPD to the Avondale Community Club for their annual celebration.
- AEPD personnel assisted with the "Build-an-Intersection Day" event which presented possible traffic solutions/changes in the area of U.S. 278 and North Clarendon Avenue.
- AEPD assisted with the Department of Juvenile Justice (DJJ) Charity 5K Fun Run/Walk through Avondale Estates.
- Chief Broden attended a luncheon at City Hall for property owners from Rio Circle. The meeting included a discussion and Q&A on potential annexation into the City.

PUBLIC WORKS

- As part of the five-year curbing plan, the installation of curbing along Kensington Road has begun. There have been four ADA ramps added at the intersections of Kensington Road and Stratford Road and Kensington Road and Wynn Drive.
- The Georgia Department of Transportation was contacted regarding two storm drains on East College Avenue that need repair.
- Contacted DeKalb Watershed regarding a water leak on Kensington Road.

- Director Griffin attended a luncheon at City Hall for property owners from Rio Circle. The meeting included a discussion and Q&A on potential annexation into the City.
- Assisted with the setup and takedown of the “Build-an-Intersection Day” road diet demonstration.
- Set up the Menorah for the upcoming lighting.
- Site Visits-18
- Sign Violations-9
- Household Waste Removed-27 tons
- Yard Waste Removed-10 tons
- Special Pick-ups-7