



## MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: August 29, 2014

SUBJECT: **WEEKLY REPORT**

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### CITY MANAGER'S OFFICE

- The City of Avondale Estates Comprehensive Plan Update is due by October 31<sup>st</sup>, 2016. As part of recent legislation, the Atlanta Regional Commission (ARC) now offers to complete the update to meet the minimum planning standards at no cost to the community. Staff sent a letter requesting this service.
- Citizens, at the last Board of Mayor and Commissioners meeting, mentioned they are interested in investigating a Tree Ordinance for the residential portion of the City. Staff pulled a number of Tree Ordinances from a wide variety of communities in the Atlanta Metro area and is in the processing of reviewing.
- The City is pursuing Main Street Designation through the State of Georgia's Department of Community Affairs. As part of the designation process the City must meet established criteria. All members of the Downtown Development Authority (DDA) must have 8 hours of training. City staff gave the members an update and provided ways to complete the required hours.
- Staff walked with the race timer for the Labor Day race to solidify layout and supplies needed for the timing and race results.
- The Taste of Towns special event is being held in the commercial area at Tudor Square on September 11<sup>th</sup> from 5:30 p.m. to 9:00 p.m. Staff assisted with setup and the reservation of City owned property.

## **PUBLIC SAFETY**

- Public Works Director Griffin and Chief Broden went on site to determine what possible measures could be taken to address the issue of cars blocking the area between the intersections of Clarendon Avenue/South Avondale Road and Clarendon Avenue/North Avondale Road during rush hour traffic. Recommendations will be forwarded to City Manager Brown for review/consideration.
- AEPD personnel, Public Works personnel and City Staff attended a class on being “Stress-Free” presented by the Georgia Municipal Association (GMA). The class, and others to come, are part of the City’s health and wellness program offered to its personnel in an effort to have healthier employees.

## **PUBLIC WORKS**

- Installed banners for the upcoming events.
- Removed limbs from a cable line on Dartmouth Avenue.
- Met with curbing contractor to inspect damage curbing around the City.
- Met with several vendors to receive quotes for the possible upgrade of City Hall’s generator.
- Adjusted the lighting on the Berkeley pathway.
- Contacted DeKalb County Traffic Engineering regarding a malfunctioning traffic light at Pine Street and N. Avondale Road.
- Site Visits-20
- Grass Violations-7
- Sign Violations-8
- Parking Violations-2
- Household Waste Removed-27 tons
- Yard Waste Removed-7 tons
- Special Pick-ups-4