



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: August 22, 2014

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- The Georgia Downtown Conference was held in Decatur. City staff attended, as required by the Main Street Start-up Program. The conference focused on topics such as being business friendly, financial realities of downtown development, and attracting new businesses and development.
- City staff conducted a phone conference with the Feasibility Study consultant to fine tune the project timeline.
- A meeting was held to discuss the final details for the Labor Day race.
- The 2015 draft budget is being reviewed with all department supervisors and finance director.

PUBLIC SAFETY

- SSgt. Brown, City Staff and event organizers met and discussed the annual upcoming AutumnFest event scheduled for October 4th-5th.
- SSgt. Brown attended the 3-day CJIS (Criminal Justice Information Services) Training Symposium. CJIS and the Georgia Bureau of Investigation (GBI) have strict regulations and procedures in the operation of the GCIC (Georgia Crime Information Center) crime computer system.
- The Avondale Estates Police Department has been awarded the 2014 Bulletproof Vest Partnership Award by the Bureau of Justice Assistance (BJA). The award assists the AEPD in the purchase of bulletproof vests (body armor) for its officers by a reimbursement of 50% of the cost of the vest.

- AEPD officers completed the following on-line courses as part of their annual in-service training: Dealing with the Mentally Ill or Demented Persons, Due Regard, Use of Force, and Elder Abuse. The courses are offered by the Georgia Public Safety Training Center (GPSTC) in Forsyth, Georgia. The courses are required to assist officers in maintaining their annual training needs to maintain their certification and power of arrest.

PUBLIC WORKS

- Repaired street sign at N. Avondale Road and Center Street.
- Performed maintenance and cleanout on City property at Stratford Green.
- Contacted DeKalb County Watershed in response to reports from residents on Hess Drive and Lakeshore Drive of brown water coming from faucets.
- Contacted DeKalb County Traffic Engineering about malfunctioning traffic lights at the intersections of Lakeshore Drive at Covington Road and Oak Street at N. Avondale Road.
- Treated poison ivy at Lake Avondale.
- Contacted Georgia Power regarding a street light outage at the corner of S. Avondale Road and Coventry Close.
- Met with vendors for the possible upgrade of the generator at City Hall.
- Completed clearing overgrowth at Windsor Park and added kid safe mulch.
- Site Visits-21
- Grass Violations-5
- Sign Violations-9
- Household Waste Removed-27 tons
- Yard Waste Removed-7 tons
- Special Pick-ups-4