



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: August 15, 2014

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- A meeting with the Georgia Department of Transportation (GDOT) was held to discuss the upcoming Feasibility Study and Demonstration Project.
- The Mayor and City Manager attended the DeKalb Municipal Association (DMA) policy meeting to discuss DMA/Georgia Municipal Association (GMA) personnel and services and update on the Service Delivery Strategy regarding the addition of the City of Brookhaven.
- The City is halfway through the one year Start-up Program to become a designated Main Street City. Staff prepared a packet of information for the Downtown Development Authority (DDA) to complete the necessary requirements through the rest of the year. After review, staff and the DDA will make the necessary changes to submit to the Department of Community Affairs. The City is on track.
- City staff, AEPD personnel and the organizer of the Citywide Yard Sale met to discuss event traffic flow and map details. The Citywide Yard Sale will be held on September 6th from 8:00 a.m. to 2:00 p.m.
- Staff attended a workshop held by the Georgia Municipal Association and Segal to review new financial reporting procedures GASB 67/68.
- The 2014/2015 Health and Wellness Program kicked off for City associates. The City has partnered with DeKalb Medical to implement the 12-month program to reach optimal levels of health and wellness for all participants.
- A ribbon cutting was held for Icing Cake Design and Sweets Boutique. Icing will hold their Grand Opening Saturday, August 16th from 11:00 a.m. to 7 p.m.

PUBLIC SAFETY

- Ofcr. Beatty attended and successfully completed the Laser (LIDAR) course which was conducted at the Conyers Police Department. All patrol personnel of the AEPD are required to be certified with both Radar and Laser devices.
- A Taser (electronic control device) class was conducted at AEPD by Cpl. Paul Conroy. The class was held to certify Ofcr. Beatty on the Taser, a unit carried by all patrol personnel. The Taser is another less than lethal option that officers can use in their duties.

PUBLIC WORKS

- Met with homeowner in reference to recent survey and property line issue.
- Removed a dogwood tree and an oak tree that were both diseased and had been damaged by a recent storm.
- Cleared overgrowth at Fletcher Park.
- Limbed up trees along R.O.W. on Dartmouth Avenue, Kingston Road and Stratford Road.
- Inspected gate at Willis Park.
- Cleared debris from storm drains from result of heavy rains.
- Site Visits-25
- Grass Violations-4
- Sign Violations-14
- Household Waste Removed-27 tons
- Yard Waste Removed-6 tons
- Special Pick-ups-3