



## MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: August 8, 2014

SUBJECT: **WEEKLY REPORT**

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### CITY MANAGER'S OFFICE

- City Staff, members of the Downtown Development Authority and the Mayor met with two developers who have property in the City under contract. The discussion focused on new businesses and development.
- The upcoming Feasibility Study for a road diet and a possible roundabout or other improvements requires cooperation from area partners. The City has contacted GDOT, MARTA, DeKalb County and the City of Decatur for input and participation.
- As part of the Main Street Start-Up Program, staff is required to attend the Georgia Downtown Conference. Staff prepared a short presentation for the Main Street Managers meeting, as required.
- A meeting was held with potential developers to discuss the Downtown Master Plan and answer zoning questions.
- The organizer for the upcoming Tree Walk scheduled for Saturday, October 25, met with staff to discuss event details. The Tree Walk starts at the Avondale Community Club, 59 Lakeshore Drive, and lasts from 10 a.m. to noon.
- The Mayor, City Manager and Chief of Police attended the DeKalb Police Alliance event for the renewal of additional life insurance for all police officers of DeKalb County provided by Gas South.
- The July 2014 Financial Statement was reviewed. The total General Fund revenues for the month amounted to \$66,637.39 and the total General Fund expenditures for the month amounted to \$262,770.20. The cash balance in the

General Fund operating account, General Fund Reserve and the combined investments totaled \$1,354,757.64.

### **PUBLIC SAFETY**

- Cpl. Paul Conroy assisted the DeKalb County Marshal's office by conducting a TASER recertification class at the Avondale Estates Police Department.
- The monthly Command Staff Meeting was conducted. Items discussed were the current year budget expenditures, personnel, upcoming training, 2015 budget preparations and scheduled events.

### **PUBLIC WORKS**

- Trimmed back bushes on Covington Highway near the American Legion.
- Cut back ivy at Willis Park.
- Cut back wisteria in the north woods behind Lakeview properties.
- Continued limbing up trees in the right of way throughout the City.
- Site Visits-7
- Sign Violations-12
- Household Waste Removed-26 tons
- Yard Waste Removed-6 tons
- Special Pick-ups-3