



CITY MANAGER REPORT
Week Ending September 28, 2018

CITY MANAGER'S OFFICE

- Staff is drafting a grant application for the North Woods area through the Land and Water Conservation Fund due October 31.
- Staff attended the required annual Livable Centers Initiative (LCI) meeting and was asked to sit in on a brainstorming session for the program.
- The City was designated a Rural Zone which will provide additional tax incentives for businesses.
- A memo is being drafted by staff to outline Zoning Re-write options.
- Staff is working with the Downtown Development Authority on questions and a statement of intent for the City-owned 4 acres.
- Staff and the Downtown Development Authority economic development consultant met at the former bank building to discuss options.

PUBLIC SAFETY

- Chief Thomas attended the BOMC work session to provide needed insight or answer any questions in reference to budget and annexation items.
- Capt. Conroy and Lt. Thompson attended the Citizen Patrol meet & greet held at Banjo Coffee.
- Final arrangements were made and details checked for the Avondale Elementary School 5K road race and the upcoming Sip-n-Stroll events.

PUBLIC WORKS

- The following green spaces were mowed this week:
 - Plazas at the intersection of S. Avondale Rd. and Clarendon Ave.
 - Willis Park
 - Green space at the intersection of Berkeley Rd. and Kensington Rd.
 - Green space around the Public Works Facility

- City maintained green space at the Stratford Green Town Homes
 - City owned Green space on Old Rockbridge Rd.
 - Green space at near the tennis courts on Forrest Blvd.
 - Windsor Terrace Park.
 - Dewey Brown Plaza and adjacent plaza
 - Green space near the Old Credit Union
 - Glascoe Circle
 - City maintained green space near the Avondale First Baptist Church
 - Fairfield Plaza
 - Green space at the intersection of Memorial Dr. and Nottingham Dr.
 - Green space at the intersection of Covington Hwy. and Memorial Dr.
- All City Parks were inspected.
- Local Administered Project Training: The Public Works Director attended the Local Administered Project Training given by the Georgia Department of Transportation. This is mandatory training that allows Local Governments to apply for Federal-Aid Transportation Projects. All Local Governments are required to have one or more full time employees certified in the Plan Development Process and Local Administered Project trainings. Keri Stevens and I are certified in both areas.
- Delivered the following items to the Avondale First Baptist Church for the AES Runs the World 5K Road Race this weekend:
 - 4 Tables
 - 2 pop up tents
 - 25 brown metal chairs
 - 4 large garbage receptacles
 - 2 Large recycling receptacles
 - 2 metal stakes for banner (5 foot metal ones used at street corners for current race banner)
- Spoke with DeKalb County Watershed regarding water leaks at the following locations:
 - Intersection of Fairfield Plaza and Exeter
 - 3225 Covington Hwy
- Pruned the Russian Olive shrubbery at the Stratford Green Town Homes.
- Removed all spring annuals to prepare for the installation of the fall annuals
- Removed overgrown brush along the tennis court fence at Willis Park
- Repaired a broken bench at Fletcher Park
- Installed 2-ONE WAY signs on Lakeshore Drive adjacent to the Avondale Elementary School.

- Household Waste Removed – 29.21 tons
- Yard Waste Removed – 16.1 tons
- Special Pick Ups – 10
- Site Visits - 15
- Sign Violations – 37