



**CITY MANAGER REPORT**  
Week Ending September 21, 2018

**CITY MANAGER'S OFFICE**

- Staff met with a developer to discuss window signage.
- A meeting was held with DeKalb Economic Development to discuss the upcoming Economic Development Plan. The survey for residents regarding this project is included in the enews.
- Staff assisted a resident who requested assistance with a Conditional Use Permit.
- Research on options for the Land and Water Conservation Fund Grant is underway. The City can only submit one application and it needs to be substantially planned.
- The monthly GDOT meeting for the US 278 project was held.
- City staff is working with Clark Patterson Lee to complete the North Words RFP.
- A third attempt was made to get an answer from DeKalb County School Planning on the possibility of planting trees from Trees Atlanta in the landscape area along Clarendon Avenue in front of the athletic fields.
- Staff assisted with the preliminary plat process regarding the Hobbs Street/Wells Street townhome development.
- An agreement with GDOT and the City is needed to get the lighting completed for The Willis along US 278. City staff is working with Georgia Power, GDOT and the City Attorney to complete the needed paperwork.

**PUBLIC SAFETY**

- Sgt. Brand is currently attending Supervision I class at the Georgia Public Safety Training Center (GPSTC) in Forsyth, Ga. The 40 hour class is the first segment of the 120 hour Supervision level certification required for agency officers at the level of Corporal and above.
- Officer Fox attended and represented the Avondale Estates Police Department at the funeral service for Chief Frank McClelland of the Ludowici Police Department, killed

in the line of duty earlier this week. He is the third law enforcement officer lost in the line of duty in Georgia in 2018, bringing the total nationwide currently to 107.

- AEPD personnel met with the project manager of South City Partners in reference to obtaining information and accessibility to the grounds of the newly occupied multi-family housing complex.
- A speed data study was conducted on Wiltshire Drive revealed that 3,636 vehicles traveled the roadway at an average speed of 24 mph in a posted 25 mph zone; 3,609 of the 3,636 documented vehicles were traveling within the state's acceptable limits during the study. This study monitoring eastbound traffic in the area of 63 Wiltshire Drive with the speed display set in the "OFF" position. The study covered the seven day period 09/13/2018 to 09/19/2018.

### **PUBLIC WORKS**

- The following green spaces were mowed this week:
  - Plazas at the intersection of S. Avondale Rd. and Clarendon Ave.
  - Green space in back of the Avondale First Baptist Church
  - Glascoe Plaza
  - Sweetgum Plaza
  - Dewey Brown Flag Plaza
  - City owned Green space near 5 Clarendon Plaza
  - Green space at the intersection of Covington Hwy. and Memorial Dr.
  - Green space near the storm drain at the intersection of Pine St. and Washington St.
  - Green space along the abelia hedge on S. Avondale Rd
  - Fletcher Park
  - Green space at Lake Avondale
  - City Hall complex
- All City Parks were inspected.
- Collected chairs that were delivered to the Community Clubhouse for an event.
- Collected barricades from the Little Tree Art Studios from an event that held last weekend.
- Spoke with DeKalb County regarding the proposed Water Main Upgrade and Replacement.
- Removed limbs at several locations that were obstructing directional signs.
- Completed the 2017-2018 MS4 Annual report (waiting on TMDL and Water Quality information from DeKalb County before submitting the report to EPD).
- Cleared a limb from the sidewalk on N. Clarendon Ave.

- All streets in the City received yard waste and limb collection this week.
- For All Seasons Tree Service completed the following services:
  - Removed the dead Willow Oak at the entrance to Willis Park
  - Pruned hazardous dead limbs at Willis Park from approximately 10 trees
  - Removed tree stumps at 2 locations from trees that were removed by City Associates
  - Removed a large tree at 2 Clarendon Ave
  - Removed the remaining portion of an elm tree on Clarendon Ave. between Wiltshire and Charlbury
- Household Waste Removed – 32.33 tons
- Yard Waste Removed – 13.24 tons
- Special Pick Ups – 12
- Site Visits - 15
- Sign Violations – 28