



## **CITY MANAGER REPORT**

Week Ending August 24, 2018

### **CITY MANAGER'S OFFICE**

- The City received two Conditional Use Permit Applications; staff reviewed the content and is in contact with the applicants.
- The City received a variance application. Staff reviewed the application and worked with the applicant to make sure the request met their needs.
- A [revised zoning review](#) has been provided for the Trammell Crow project.
- City staff and DDA staff met to discuss the upcoming BOMC/DDA joint session.
- City staff was requested to review options for the Zoning Ordinance rewrite. Staff has started the review and memo.
- The US 278 project is to the stage where public involvement is key. Staff is working with the consultant and BOMC to determine appropriate dates for three public meetings. Staff will publish a Public Involvement Plan when the dates are finalized.
- A meeting was held between City Staff, GDOT and the City's consultant regarding the US 278 project progress.
- Staff met with a representative from the Sam's Crossing Project (The Willis) to discuss items needed for close out to comply with the Development Agreement.
- Staff worked with Icon Residential to record a plat to establish the portion of the property which will be deeded to the City.
- Two road closures were requested. Staff worked with AEPD to review the proposals.
- A temporary sign permit was submitted. Staff worked with the applicant to discuss options.
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- Staff attended a workshop regarding communicating through Nextdoor's government platform.

## **PUBLIC SAFETY**

- AEPD conducted two candidate interviews for the vacant police officer position.
- AEPD staff participated in an on-line demonstration of LEADS Online to view a proposal for upgrading investigative tools for researching pawn records and web based sales sites for potential stolen articles.
- AEPD provided city staff with a 5-year fixed cost analysis of police department expenses for a proposed building project.
- A speed data study was conducted on Kensington Road monitoring westbound traffic in the area of 3206 Kensington Road with the speed display set in the “ON” position. The study covered the seven day period 08/12/2018 to 08/18/2018. The report revealed that 3,029 vehicles traveled the roadway at an average speed of 23 mph in a posted 30 mph zone; 3,025 of the 3,029 documented vehicles were operating within the state’s acceptable limits during the study.

## **PUBLIC WORKS**

- The following green spaces were mowed this week:
  - Old Compost area across from Lake Avondale
  - Green space near the Boy Scout Hut
  - Green space near the tennis court
  - Green space in back of City Hall
  - Plazas along S. Avondale Rd.
  - Green space off of Rockbridge Rd.
  - Dewey Brown Plaza
  - Glascoe Circle
  - N. Avondale Rd. along the abelia hedge
  - Fletcher Park
  - Green space at the intersection of Washington Rd. and Pine St.
  - Willis Park
  - Windsor Park
  - Green space along Fairfield Plaza
  - Green space near the Stratford Green Town Homes
  - Green space at the intersection of Covington Hwy and Memorial Dr.
- Removed large limb that had fallen off of a Magnolia tree in Fairfield Plaza
- Clarendon Tree Removal and Pruning: Several trees along Clarendon Ave. were removed or pruned in the past two weeks. Most of the trees that were removed were silver or sugar maples. The trees that were pruned were water oaks
- Spoke with DeKalb County regarding the water leak at the intersection of Exeter and Fairfield. No progress.
- Spoke with two GDOT utility inspectors regarding the Verizon installation on State Route 278 (N. Avondale Rd./Covington Hwy). I informed them that Verizon was

going beyond the right-of-way and was encroaching on private property. Both inspectors stated that were going to contact Verizon regarding this issue.

- Spoke with a Comcast technician regarding the unattached cables in front of 40 Lakeshore. I informed him that I had notified Comcast several times on the customer service number.
- Household Waste Removed – 31.58 tons
- Yard Waste Removed – 5.42 tons
- Special Pick Ups – 8
- Site Visits - 17
- Sign Violations – 20