



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: April 24, 2015

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- A local real estate agent requested information about a lot spilt and possible curb cut. Staff is researching the request.
- The City is required by the Georgia Planning Act to update the Comprehensive Plan every 10 years. The City must complete the update before October 2016. The Atlanta Regional Commission (ARC) has agreed to assist the City with this effort. The City and ARC are working on scheduling a series of meetings.
- Jollay Masonry has been working on stabilizing Carl's Corner through a grant from the Historic Preservation Division. Staff has reviewed the work so far and provided comments to Jollay to finish the project.
- The consultant for Phase II of the Historic Resources Survey has provided the final draft materials for proofing. Staff is reviewing the product and will finalize the project. The City will receive an individual sheet describing each property in the City, photographs of each property and a report of the existing conditions with recommendations for future action. Each property in the Historic District is now listed in NARHGIS (Georgia's Natural, Archaeological, and Historic Resources GIS), a statewide mapping and database system for historic properties.
- Staff organized contests and activities for Georgia Municipal Association's Georgia Cities Week. The theme of this year's week, "Destination Downtown," shows the importance of a central gathering place for people and communities. The week serves to recognize the services City governments provide and their contribution to a better quality of life. The City held a Business Trivia Contest and a Downtown Avondale Estates Photo Contest, both of which provided the community opportunities to win Avondale Estates gift certificates and City merchandise. About a dozen residents/staff members attended a free community fitness class in front of Lake Avondale on a sunny April 22. DeKalb Medical provided a professional fitness instructor and donated funds for post-class fruit, nuts, water and juice. Read more about the week here: <http://avondaleestates.org/ga-cities-week-2015.html>.

PUBLIC SAFETY

- Newly certified officers are attending mandatory annual Peace Officer Standards and Training (POST) in order to maintain professional requirements.
- Officer Beatty attended a standardized field sobriety evaluation course of instruction at the training center in Forsyth, Ga.
- The sixth class of the Citizens Police Academy was held with the DeKalb Police Special Operations. The class heard about the operation of the Helicopter Support Unit (ASU), SWAT Teams, Bomb Disposal (EOD) and drug/apprehension dogs (K9s). The class was treated to Andy, “the drug dog,” who sniffed out and alerted people to the presence of suspected marijuana.

PUBLIC WORKS

- Contacted DeKalb Traffic Engineering regarding completion of the work on North Avondale Road with the road sensors.
- Planted knockout roses at the church circle.
- Contacted contractor to grind various tree stumps around the City.
- Removed several dead limbs throughout the City.
- Backfilled certain areas of the verge on Wiltshire Drive.
- Site Visits-18
- Sign Violations-8
- Household Waste Removed-30 tons
- Yard Waste Removed-5 tons
- Special pick-ups-7