



## **CITY MANAGER REPORT**

Week Ending June 22, 2018

### **CITY MANAGER'S OFFICE**

- Staff met with a property owner and the City's Building Code Reviewer on-site to discuss options to meet required codes, as well as assisted with a variance application for the same property.
- A meeting with Watershed Management was held; staff attended the meeting and agreed to provide DeKalb County with current mapping and other information which will aid in the development of DeKalb's Watershed Management Plan.
- Staff attended the monthly meeting with Georgia Department of Transportation (GDOT) to discuss progress on the US 278 Project.
- The City Attorney and staff worked together to provide the Board of Mayor and Commissioners (BOMC) with a Draft Development Agreement for the Trammell Crow Project at Hillyer Street and US 278.
- The Board of Mayor and Commissioners requested that staff work with the City Attorney to finalize the Residential and Non-residential Tree Ordinance drafts. Staff provided the City Attorney with the draft documents and specific requests to be amended.
- The Board of Mayor and Commissioners (BOMC) gave staff the approval to move forward with the City Attorney to draft an easement for the required tank for The Lost Druid. Staff drafted the legal description.
- Staff drafted a Request for Proposals (RFP) for the Laredo Drive Study. The Atlanta Regional Commission (ARC) will review and if there are no comments, the RFP will be posted.
- The 2018 Tax Millage information is now available on the City website [here](#).
- Plans are being made for the 2018 Fourth of July celebration, including parade and fireworks display. T-shirts in various sizes from Youth Small through Adult XXXL are available for \$15 each. Yard signs are available for \$25 each.

## **PUBLIC SAFETY**

- AEPD Officers completed Active Shooter, Hostile Event (ASHE) training conducted at City Hall. All agency Officers have now taken the refresher training.
- Capt. Conroy attended the FirstNet overview and planning/ strategy meeting at DeKalb Police Headquarters. The meeting was designed to discuss ideas for the emergency communication options for first responders.
- Chief Thomas and Capt. Conroy updated a vendor meeting with representatives from AT&T and Prologic ITS in reference to the FirstNet program and options for vehicle telematics.
- AEPD has completed an update on GCIC emergency procedures.
- Chief Thomas attended the BOMC work session to discuss the topics of police staffing, golf carts ordinance and the possibility of crossing U.S. 278 and impact of commercial development on police services.
- A speed data study was conducted on Kensington Road monitoring eastbound traffic with the speed display set in the “ON” position. The study covered the seven day period 06/15/2018 to 06/21/2018. The report revealed that 2,782 vehicles travelled this section of roadway at an average speed of 23 mph in a posted 30 mph zone; 2,772 of the 2,782 documented vehicles were operating within acceptable limits during the study.

## **PUBLIC WORKS**

- Locations mowed this week include:
  - Greenspace next to clock tower.
  - Green space in the rear of City Hall
  - Berkeley and Kensington Triangle.
  - Both Plazas at the intersection of S. Avondale and Clarendon Ave.
  - Green space near the First Baptist Church Parking Lot
  - Dewey Brown and adjacent plazas
  - Green space along N. Avondale Rd.
  - Green space across from Lake Avondale
  - Green space along N. Clarendon Ave.
  - Green space behind 5 Clarendon Place
  - Sweetgum Plaza
  - Lake Avondale green space
  - Windsor Park
  - Retention Pond on Coventry Close
  - Green space near the old Credit Union
  - City Hall
- Removed limbs from all City Parks

- Filled potholes along Clarendon Ave.
- Removed leaves on the west side of the City Hall building
- All City streets received yard waste collection this week
- Removed dead or diseased trees at the following locations:
  - 20 Berkeley Rd
  - 19 Berkeley Rd.
  - 3267 Wiltshire Dr.
  - 5 Dartmouth Ave
  - 18 Fairfield Dr.
- Removed limbs throughout the City to provide better visibility for directional signs
- Installed banners along N. Avondale Rd.
- Removed lower limbs in the City Hall parking lot.
- Purchased City Court signs to post on court days to better locate the City Hall building.
- Pruned the shrubbery at the old Credit Union building.
- Cleared debris that was obstructing the storm drain in front of 48 Clarendon Ave. and the intersection of Wiltshire and Nottingham.
- Household Waste Removed – 42.8 tons
- Yard Waste Removed – 5.63 tons
- Special Pick Ups – 12
- Sign Violations – 26
- Site Visits - 18