



CITY MANAGER REPORT

Week Ending May 18, 2018

CITY MANAGER'S OFFICE

- City Staff met with the DDA Economic Development Consultant to determine a landscape maintenance policy for US 278; staff is drafting the policy.
- A letter was drafted to alert property owners along US 278 that our consultants may have to access their property.
- Staff is working on two Kaboom! Grants for Windsor and Fletcher Park.
- Staff reviewed two permanent sign applications.
- Staff assisted a property owner and soon to be business owner with a possible easement.
- Staff is reviewing and will provide comments on a draft report for the completed hydrology study.
- A business owner requested a bike rack. Staff is working with DDA to accommodate the business owner.
- Staff is research a request by a resident for information about a possible septic system.

PUBLIC SAFETY

- AEPD Officers worked an off-duty event at Paideia Field, providing overnight security and parking assistance.
- A portion of AEPD Officers participated in Active Shooter/ Hostile Environment (ASHE) training. The training was conducted at Avondale Estates City Hall and consisted of Officers clearing buildings and rooms, encountering subjects and responding as the situation dictates. This is an on-going program that assists the Officers in such emergencies as workplace, school, church, public space shooters, barricaded subjects, etc.
- [AEPD received a grant from CVS Drugs, Inc.](#) enabling the City to receive a drug drop box. The bright red container was placed in the City Hall administrative office and is designed to accept unwanted prescription drugs from citizens who desire to dispose of

such items. The unwanted items will be collected and relinquished to the Drug Enforcement Agency (DEA) twice a year during prescription drug take-back events.

- Capt. Conroy provided a block of training for City administrative associates in reference to the newly received drug depository.
- A speed data study was conducted on Kensington Road monitoring eastbound traffic with the speed display set in “ON” position. The study covered the seven day period 05/09/2018 to 05/15/2018. The report revealed that 2,902 vehicles traveled the roadway at an average speed of 22 mph in a posted 30 mph zone; 2,895 of the 2,902 vehicles were operating within acceptable limits during the study.

PUBLIC WORKS

- Green spaces were mowed this week at Stratford Green Townhomes, City Hall, near the clock tower, plazas at the intersection of South Avondale Road and Clarendon Avenue, Lake Avondale, Berkeley/Lakeshore Triangle, First Baptist Church, Old Rockbridge Road, behind the tennis courts at Willis Park, near the old credit union building, Coventry Close, Fairfield Plaza, the intersection of Nottingham at Covington Highway, and at the Public Works building.
- Removed a large fallen limb in Willis Park.
- Installation of the ground lights has begun at City Hall.
- Planted the spring annuals at the following locations at Glascoe Circle and Covington Highway and Nottingham Drive
- Removed a dead dogwood tree at the intersection of Exeter and Fairfield
- Removed weeds in the planting beds in front of Skip's Hotdogs.
- Removed a large limb that had fallen at the intersection of Clarendon Avenue at Kingstone Drive.
- Cleared the vegetation that was obstructing the storm drain in front of 48 Clarendon Avenue.
- Household Waste Removed – 41.98 tons
- Yard Waste Removed – 18.49 tons
- Special Pick Ups - 7
- Sign Violations – 15
- Site Visits - 11