



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: May 29, 2015

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- The City contacted all residents/business owners who volunteered to serve on the Comprehensive Plan Update Steering Committee. The group consists of representatives from various boards and commissions, and additional members randomly drawn from a pool of interested residents/business owners. The City and the Atlanta Regional Commission are finalizing the Public Participation Plan and a tentative schedule, both of which will be posted on the City's website.
- A draft Tree Ordinance that includes residential districts, as requested by the Board of Mayor and Commissioners (BOMC), has been posted on the City website here: <http://goo.gl/NOLuWf>. City staff will be accepting feedback through June 5, and then a comprehensive comments document will be distributed and discussed at an upcoming BOMC meeting.
- A BOMC Special Called Work Session has been set for 5:30 p.m. Wednesday, June 3, to discuss the 2015 Tax Millage Rate. View the agenda on the City website: <http://goo.gl/B3Yeut>.
- City staff is busy planning for the 4th of July Parade and Fireworks. Current initiatives include ordering T-shirts and signs and procuring event sponsors, participants and entertainers.
- The required monthly Main Street Report was completed and submitted. Two new businesses received Business Licenses in April.
- A local business owner adjacent to the City limits requested information about annexing into the City.
- The City Manager was the guest speaker at the monthly Woman's Club Meeting. A PowerPoint presentation was given updating the club on City news and happenings, and fielded questions from the group.

- The City has continued to review proposals for a new website and expects to make a decision soon. Several in-depth calls have been held with top bidders, and the City has proactively sought out and received feedback from bidders' past clients.
- Staff attended a 2015 Georgia Municipal Association (GMA) Safety and Liability Management Grant Program Webinar. Last year, the City received a \$5,998.67 Safety Liability Grant from GMA to purchase safety vests for the Police Department and Public Works Department.
- On Friday, June 5, at 11 a.m., the Board of Mayor and Commissioners, City associates and business owners invite the community to a ribbon-cutting ceremony for Petals Consultant and Educational Transitional Program (106 North Clarendon Avenue, Suite A), a new Avondale Estates business that promotes student success in math and beyond. Petals aims to boost a student's foundation to excel in school and prepare for college and/or a career.

PUBLIC SAFETY

- Cpl. Conroy and resident Matt Miller conducted an evening training session for seven (7) new patrollers who have volunteered their time and services to the Citizens on Patrol group. The new patrollers are all past graduates of the Avondale Estates Police Department's Citizens Police Academy and are familiar with what is expected when encountering suspicious persons, activity and vehicles during their patrols.
- The Clarkston and Avondale Estates Police Departments continued their feasibility study of combining efforts in pursuing the FY2015 Competitive Grant for the Body-Worn Camera Pilot Implementation Program. The Bureau of Justice Assistance (BJA), U.S. Department of Justice (DOJ) and Office of Justice Programs (OJP) are seeking applicants in five (5) different categories determined largely on agency size. Individually, AEPD and CPD are too small to apply, but collectively could apply for one (1) of the sixteen (16) grants being awarded nationwide in one of the categories applicable to small agencies.
- Speed studies continue throughout the City, as requested, to determine possible speeding problems. Reports and the related data are being collected for review by the City Manager and AEPD Command Staff.

PUBLIC WORKS

- Associates inspected City flower beds and replaced dead or dying flowers as needed.
- The City recently implemented a Sidewalk Repair Safety Program to more efficiently correct sidewalk tripping hazards. The program entails using a concrete

scarifier to correct problem areas, instead of replacing an entire sidewalk panel. As part of the new program, over 30 sidewalk trip hazards have been corrected.

- Treated poison ivy on Windsor Terrace.
- Treated weeds in the pocket park on Clarendon Avenue.
- Inspected all water fountains within the City.
- Trimmed bushes in the parking lot of City Hall.
- Followed up with DeKalb County Watershed regarding a water leak on Oakham Place.
- Contacted DeKalb County Watershed to report a missing water meter on Berkeley Road.
- Met with contractor to procure a quote for striping City-owned property on Franklin Road.
- Repaired potholes on Clarendon Avenue.
- Site Visits-18
- Sign Violations-7
- Household Waste Removed-32 tons
- Yard Waste Removed-3 tons
- Special pick-ups-7