



## **CITY MANAGER REPORT**

Week Ending November 10, 2017

### **CITY MANAGER'S OFFICE**

- Holiday lights are scheduled to be installed Nov. 12 from Pine Street to City Hall and North Clarendon ending at the Fire Station and Second Life. Staff has contacted local business owners to gain installation approval and coordinate times to have the least impact on the businesses.
- A site plan and elevation review was completed for [The Lost Druid - Brewkraft Brewery](#), which plans to open in 2018, located at 161 and 163 Pine Street in the Central Business District.
- Staff is working on a grant application regarding potential intersection improvements at Laredo Drive and North Clarendon Avenue that were identified in the Downtown Master Plan. The application for the Livable Centers Initiative funding from the Atlanta Regional Commission that could assist in paying for a Feasibility Study for this intersection is due November 17.
- References for the Request for Qualifications (RFQ) submitted for the [US 278 Redesign Project](#) were contacted. The project includes roadway, streetscape, and pedestrian enhancements to the US 278 corridor from Ashton Place to Sam's Crossing for this three (3)-lane road diet project.
- The City of Avondale Estates will again be participating in [American Express' Small Business Saturday: Shop Small campaign](#). Staff is working with local businesses to define participation (sales/events) and provide promotional materials for the Saturday, November 25 event.
- The October 2017 Financial Statement was reviewed. The total General Fund revenue for the month amounted to \$1,142,949.44. The total General Fund expenditures for the month amounted to \$262,286.66. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments totaled \$2,618,713.31.

### **PUBLIC SAFETY**

- AEPD staff assisted poll workers and monitored parking and crowds around City Hall during polling hours on Election Day.
- AEPD Officers completed annual range qualifications for the year. Officers were qualified on all agency firearms platforms.
- Chief Thomas attended the DeKalb County Chiefs Association monthly meeting hosted by Director Vernon Keenan at the GBI Headquarters in Decatur. There were 28 attendees present and the two main topics were Georgia's Legislature, Retention Schedule and Open Records Act in reference to Body Worn Cameras (BWC) and new GBI guidelines update on handling, packaging and shipping powder and liquid drugs for testing.
- Chief Thomas attended the One Congregation One Cop (OneCOP) luncheon hosted by the Clairmont Presbyterian Church in Decatur. This event brings senior faith leaders and law enforcement leaders together in an effort to expand existing relationships with the communities served.
- A speed data study was conducted on Wiltshire Drive monitoring eastbound traffic with the speed display set in the "OFF" position. The study covered the seven day period 10/27/2017 to 11/03/2017. The report revealed that 8,185 vehicles traveled the roadway at an average speed of 18 mph in a posted 25 mph zone; there were no documented vehicles operating outside of the acceptable limits on the roadway during this study.

### **PUBLIC WORKS**

- Cut dead dogwood tree at 28 Lakeshore Drive.
- Removed election related signs from right of way.
- Cleaned playground in Windsor Park.
- Prepared the vacuum trucks for leaf collection that runs November through early January.
- Installed cedar mulch and fall annuals in the Church Circle.
- Began installation of Christmas decorations around the City.
- Willis Park tennis courts were cleaned.
- Met with sidewalk/curbing contractors to start/complete 2017 project.
- Household Waste Removed – 30 tons
- Yard Waste Removed – 12 tons

- Sign Violations – 28
- Special Pickups – 8
- Site Visits - 11