



**CITY MANAGER REPORT**  
Week Ending October 20, 2017

**CITY MANAGER'S OFFICE**

- Staff reviewed the Zoning Code Audit Draft and submitted comments to the consultant. The revised document will be submitted by October 27 in anticipation of a Board of Mayor and Commissioners Special Called Work Session on November 15.
- A follow up conference call between City staff and the Atlanta Regional Commission (ARC) outlined the report that will be submitted regarding the Architectural Review Board (ARB)/Historic Preservation Commission (HPC) guidelines and next steps. A draft will be received at the beginning of November. The ARC has been assisting the ARB/HPC in 2017 with this effort.
- Staff met with a property owner regarding an annexation request at 711 Hillmont Avenue.
- The Downtown Development Authority (DDA) Economic Development Consultant and City staff met to coordinate new parking signs in the Central Business District and plantings along US 278.
- The City received nine responses to the US 278 Request for Qualifications (RFQ), which includes roadway, streetscape and pedestrian enhancements to the SR10/US 278 corridor from Ashton Place to Sam's Crossing. A matrix utilizing the criteria established in the RFQ is being created for review at the Board of Mayor and Commissioners Regular Work Session on November 8 at 5:30 p.m.
- Commissioner Fisher, Commissioner Yelton, and DDA Board Chair Collier, Vice Chair Deiters, and Consultant Burt, met with City Manager Brown and City Planner Stevens to discuss roles and responsibilities moving forward for the redevelopment of the City owned 4 acres.
- The DDA has funded Christmas lights in the Downtown area from City Hall to My Parent's Basement. Staff is coordinating all impacted businesses in that area to ensure awareness and access for installation.

**PUBLIC SAFETY**

- Off-duty AEPD officers provided traffic direction and site security during film production at multiple locations Thursday, October 12-Saturday, October 14.

- To secure an area in front of Tudor Village during the October 14 Avondale Art Walk, AEPD provided a patrol vehicle.
- AEPD obtained required ammunition for annual department firearms qualification.
- AEPD provided barricades and cones to assist with a community block party event held in the 3000 block of Wynn Drive.
- A speed data study was conducted on Wiltshire Drive October 7 through October 13, 2017, monitoring eastbound traffic with the speed display set in the “ON” position. During that time, 6,358 vehicles traveled the roadway at an average speed of 18 mph in a posted 25 mph zone; 6,357 of the 6,358 vehicles were operating within acceptable limits during the study.

### **PUBLIC WORKS**

- Clean up after Hurricane Irma has now been completed and Public Works crews are now on a normal yard waste collection schedule.
- Installed mulch in the path that connects Berkeley Road and Clarendon Avenue, as well as the walking path at Windsor Park.
- Crews began preparing the leaf vacuums for service for City residents that will begin in early November and will run through the beginning of January. Leaves, brush, grass clippings, shrubs, tree pruning debris and other vegetative materials should be placed curbside and not in the street or roadway.
- Installed soil amendments to all planting beds and sod in the Clarendon Ave Triangle.
- Hand delivered road closure notices to the residents on Kensington Road in the area between Wynn Drive and Covington Highway regarding a road closure on Tuesday, October 24, from 9 a.m. to 5 p.m. DeKalb County Watershed Department plans to repair the sewer main at 3221 Kensington Road that day, weather permitting. As excavation (digging) has to be done to make the repair, Kensington Road will be closed between Wynn Drive and Covington Highway while the repairs are being made.
- Coordinated with Avondale Estates Tree Board Chairman Stephany Cross on the items needed for the November 4 Front Yard Tree Planting Project. This is part of the Save Our Canopy program, which the Avondale Estates Tree Board has implemented for the past few years in partnership with the City of Avondale Estates, Arboguard Tree Specialists and Trees Atlanta.
- Followed up with resident on fallen retaining wall on Old Rockbridge Rd.
- Household Waste Removed – 26 tons
- Yard Waste Removed – 23 tons

- Sign Violations – 53
- Special Pickups – 8
- Site Visits - 16