



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: May 22, 2015

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- The City drafted a new Tree Ordinance, as directed by the Board of Mayor and Commissioners (BOMC), to include residential properties. Staff is compiling all comments on the draft ordinance through June 5 and will distribute a copy of the comments in anticipation of an upcoming BOMC Work Session. View the draft tree ordinance here: <http://www.avondaleestates.org/resources/pdfs/tree-ordinance-draft-05182015.pdf>.
- The Atlanta Regional Commission will be assisting the City with the required update of the Comprehensive Plan. Staff is forming the Steering Committee and a Community Participation Plan. The Steering Committee will comprise representatives from Boards and Commissions, residents and business owners.
- Staff is completing an in-depth review of City website proposals. Bidding web development companies are being contacted with questions, and bidders' clients/references are being interviewed.
- Staff met with City business and property owners to discuss prospective summer festivals and how the City may be able to provide event support.
- The Avondale Estates Garden Club and community members joined City officials Friday, May 22, to place a commemorative wreath on the Blue Star Memorial Highway Marker in front of City Hall. This ceremony celebrated Memorial Day Weekend and honored U.S. Armed Forces, past and present. Photos were posted on the City Facebook page: <https://goo.gl/3Rfo0A>.
- Planning and fundraising for the 4th of July is ongoing. The City has selected a new design for its T-shirts and yard signs and is preparing to move forward with the merchandise ordering process next week.

PUBLIC SAFETY

- Cpl. Conroy, Department Training Officer, attended a three-day “train the trainer” course conducted at the Douglasville Police Department. The course, entitled “Tactical Community Policing for Homeland Security Instructor Development Program,” is the result of a partnership between the Virginia Center for Policing Innovation and Homeland Security Community Oriented Policing. The course’s goal is to develop 300 core instructors across 10 instructional centers to train more than 15,000 additional officers in (1) proactive, community-oriented policing techniques; (2) crime-reduction techniques; and (3) partnership-building with the community. The program focuses on using partnerships to create, enhance and promote ways to combat community-identified problematic areas.
- The 2015-2016 Operational Manual was completed and distributed to officers and staff personnel.
- Inv. Gillis attended and represented AEPD at a DeKalb County Sexual Assault Protocol Committee meeting, conducted at the office of the DeKalb County District Attorney. The protocol serves to ensure coordination and cooperation between all agencies involved in sexual assault cases. This, in turn, increases effectiveness and efficiency in handling the cases and minimizes victim stress.
- Avondale Estates Police Department and Clarkston Police Department are working together to potentially apply for the FY 2015 Competitive Grant pertaining to the Body-Worn Camera Pilot Implementation Program. It is estimated that 50 grants totaling \$17 million and spread across four categories will be awarded nationwide. This is a participating grant effective for two years, beginning October 1, 2015.
- AEPD reviewed plans for the upcoming Atlanta Carnival to be held in the Kensington MARTA Train Station parking lot, 3350 Kensington Road, from 10 a.m. to 9 p.m. May 23. Additional AEPD personnel have been scheduled for special details in the area during the event. A carnival parade starts at 3952 Covington Highway (formerly Mama's PrimeTime) and proceeds west on Covington about 1.5 miles, crossing over Memorial Drive and ending at the Kensington MARTA parking lot. Street closures for the parade route and surrounding streets begin at noon and end about 3 p.m. Additional details are available on the event website: <http://atlantacarnivalbc.com/>.

PUBLIC WORKS

- Performed maintenance on Fairfield Plaza.
- Converted Dartmouth Avenue between Clarendon Place and Kingstone Road to a one-way street for pool season.

- Followed up with DeKalb County Watershed Management regarding the removal of several metal plates and permanently patching the roadway.
- Trimmed the overgrowth from the right of way on Laredo Drive.
- Repaired potholes on Clarendon Avenue and Stratford Road.
- Blew the leaves off the roof at the Scout Hut and Community Club.
- Pulled the honeysuckles and weeds from the abelia hedges on North Avondale Road.
- Site Visits-15
- Sign Violations-12
- Grass Violations-3
- Parking Violations-1
- Household Waste Removed-38 tons
- Yard Waste Removed-5 tons
- Special pick-ups-10