



**CITY MANAGER REPORT**  
Week Ending Sept. 8, 2017

**CITY MANAGER'S OFFICE**

- City staff met with a City resident and Georgia State University Professor Kate Wilson, and her graduate level class to discuss their upcoming project which will assist the City with historic document identification/cataloging and archival management as well as developing an interpretive plan for the City.
- A developer met with City staff regarding the process and regulations associated with the development of a self-storage facility being considered in the eastern portion of the City. The developer had a list of questions that staff addressed and will be following up with answers to additional questions.
- Residents and their real estate representatives met with City staff to determine possible subdivision options associated with their lot in the Majestic Acres area of Avondale Estates.
- Staff assisted with the logistical needs for the first monthly [Art Walk](#), which is scheduled for Saturday, September 9 from 5-9 p.m.
- The Board of Mayor and Commissions (BOMC) requested that City Staff identify the current streetscape standards for the Central Business District and the Mill District. BOMC also requested visual aids illustrating the current standards. Staff contacted the Main Street Program and the Atlanta Regional Commission to see if these can be created.
- As part of the effort to “white box” the City owned property at 90 North Avondale, staff was requested to research possible revolving loan funds and who is eligible to apply.
- More than 400 runners and walkers participated in the 39<sup>th</sup> Annual Labor Day Road Race, which was coordinated by City associates, volunteers, and sponsors to benefit the Emory ALS Clinic. Results and pictures from the race are available [online](#).
- The Hurricane Harvey Drop Off Point opened Friday, September 8, 2017 at 64 North Avondale Road (the old credit union building), providing residents of Avondale Estates and surrounding communities a convenient location to deliver needed and

requested items to be delivered to the impacted region. Volunteers are receiving and organizing donations that will be accepted September 8-September 10 from 10 a.m. to 2 p.m.

- The August 2017 Financial Statement was reviewed. The total General Fund revenue for the month amounted to \$218,522.97. The total General Fund expenditures for the month amounted to \$246,108.52. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments totaled \$1,352,389.49.

## **PUBLIC SAFETY**

- AEPD provided traffic direction and route security for the annual Avondale Estates Labor Day Road Race. In addition, AEPD Corporal Armstrong was a participant in the road race event.
- AEPD Command staff met with AE Public Works and City Manager Brown to assess the area for the upcoming Hurricane Harvey Relief donation site at 64 North Avondale Road. The parking area was closed and secured, including “No Parking” signs in preparation for the drop-off event.
- AEPD Command Staff met with AE Permit Concierge Morris on multiple occasions to address upcoming film production events in the city.
- AEPD Investigator Gillis attended the monthly METROPOL meeting at the Ansley Golf Club. This is a monthly meeting hosted by multiple metro law enforcement agencies to discuss ongoing topics and trends involving forgery, fraud and various forms of criminal activity.
- A two-week speed study was conducted near 12 Kensington Road, monitoring westbound traffic.
  - The first study was conducted with the speed display set in the “ON” position between 08/19/2017 and 08/25/2017. The report revealed that 4,747 vehicles traveled the roadway at an average speed of 25 mph in a posted 30 mph zone; 4,740 of the vehicles were operating within acceptable limits during this study.
  - The second study was conducted with the speed display set in the “OFF” position between 08/28/2017 to 09/03/2017. This report revealed that 4,926 vehicles traveled the roadway at an average speed of 25 mph in a posted 30 mph zone; 4,917 vehicles were operating within acceptable limits during this study.

## **PUBLIC WORKS**

- Eight Public Works associates were on duty to assist with the Annual Labor Day Race, including delivering chairs, coolers, ice, and water to Willis Park and through the race route, picking up fruit from First Baptist Church of Avondale Estates, and removal of all items after the event.

- Removed the vegetation around the storm water drain on Exeter Rd.
- Placed flags and a banner in the Dewey Brown Plaza for the 9/11 memorial.
- Attended a meeting at the old credit union to discuss plans for Hurricane Harvey Collection.
- Cleared vegetation, nuisance weeds, tree limbs and other debris at the building (old credit union).
- Delivered 10 traffic cones and 12 No Parking signs to the building (old credit union) for the Avondale Estates Police Department to install.
- Household Waste Removed – 41.73 tons
- Yard Waste Removed – 13 tons
- Sign Violations – 16
- Special Pickups – 7
- Site Visits - 8