



## **CITY MANAGER REPORT**

Week Ending May 26, 2017

### **CITY MANAGER'S OFFICE**

- Three Request for Proposals (RFP) were drafted; the Central Business District Hydrology Study, Zoning Code Audit, and Replacement of Concrete Curbing, Sidewalks, and Aprons.
- A Conditional Use Permit Application has been accepted, reviewed, and posted for the required legal ads for 174 Oak Street. The property owner proposes to use the property for cabinet and countertop repair.
- Staff met with a member of the American Legion Post 66 to discuss partnerships on upcoming events.
- Letters were sent to the bidders for the Asphalt Removal, Fence Replacement and Sees and Straw RFP explaining the delay in awarding the contract.
- The City received zero bids for the Willis Park Irrigation Project. Staff is researching firms that may be interested in the re-bid.
- The consultant awarded the contract to complete Phase I (residential) and Phase II (commercial) of the Tree Ordinance Draft met with City staff to ask follow up questions on the project direction and scheduling.
- The Annual Memorial Day Wreath Placement Ceremony was held outside of City Hall on Friday, May 26. At this ceremony a commemorative wreath was placed on the Blue Star Memorial Highway Marker. This ceremony celebrates Memorial Day and honors the U.S. armed forces, past and present. View pictures from the event on the City's Facebook page [here](#).
- City Manager Brown, City Planner Stevens, Administrative Assistant Holmes, and Communications Manager Revzin met with organizers of the Lantern Parade for a preliminary discussion on the next Lantern Parade tentatively planned for the fall of 2018.
- City Manager Brown, Public Works Director Griffin, Permit Concierge Coordinator Morris, and City Planner Stevens attended a meeting with staff from

DeKalb County Watershed Management and their consultants. The meeting covered the DeKalb County Capacity Allotment Analysis Project. This project will assist the county with sewer capacity analysis and infrastructure planning in order to comply with the Federal Consent Decree and associated deadlines. County representatives explained the current permitting requirements, collected comments and concerns, and requested permitting data from City staff.

### **PUBLIC SAFETY**

- Sgt. Brand attended Crisis Intervention Team training hosted by the Peachtree City Police Department. This 40 hour class is designed to equip law enforcement officers on how to interact and assist those who are mentally challenged or other person during a crisis situation.
- Two off-duty AEPD officers assisted The Museum School with traffic and security during the school's Exhibit Night event.
- Cpl. Serban attended the monthly Metro Atlanta Traffic Enforcement Network meeting hosted by the Fairburn Police Department. The main topic covered at the meeting was Impaired Driving/Under the Influence of Cannabis.
- A DeKalb County Fire Department fire truck has been reserved for the 4<sup>th</sup> of July parade and fireworks and review of the traffic plan and staffing is underway.
- A speed data study was conducted on Kensington Road monitoring westbound traffic with the speed display set in the "off" position. The study covered the seven-day period of May 12-18. The report revealed that 2,382 vehicles traveled the roadway at an average speed of 24 mph in a posted 30 mph zone. 2,353 of the 2,382 vehicles were operating within acceptable limits during the study.

### **PUBLIC WORKS**

- Converted section of Dartmouth Avenue from Clarendon Place to Kingstone Road to a one-way. This section of road will remain a one-way through the end of pool season at the Avondale Swim and Tennis Club (ASTC). During this time, only northbound vehicles will be permitted on that stretch of Dartmouth Avenue. The change is being implemented to create a safer environment for increased foot and vehicle traffic around ASTC.
- Bumped the curbing along North Clarendon Avenue between North Avondale Road and Old Rockbridge Road.
- Removed broken limb from a tree at 13 Berkeley Road, inspected a tree in the front of 21 South Avondale Road, and removed debris from roadway on Lakeview Place.
- Public Works Director Griffin met with a contractor to inspect the curbing at 7 Kingstone Road and attended a DeKalb County Watershed Management meeting.

- Low hanging limbs were trimmed from the entrance to Old Rockbridge Road.
- Installed flags for Memorial Day.
- Household Waste Removed – 26 tons
- Yard Waste Removed – 9 tons
- Sign Violations – 29
- Special Pickups – 11
- Site Visits - 9