



CITY MANAGER REPORT

Week Ending April 14, 2017

CITY MANAGER'S OFFICE

- A meeting was held with the organizers of the [MayHam Fest](#) to discuss logistics and the City resources needed. The event is scheduled for Saturday, May 6, at 11 a.m.
- An addendum was drafted in response to the questions received about the Request for Proposals pertaining to the Removal of Asphalt, Construction of Fencing, Seeding and Straw Laying of the City's property at the corner of Lake and Oak Street.
- Staff received two proposals for completing separate residential and commercial tree ordinances. Phase I (Residential) and Phase II (Commercial) of the Tree Ordinance. The Phases will be acted on separately with the residential ordinance first. The Phase I cost is \$1,500 and the Phase II cost is \$2,000.
- The City's Main Street status has been re-certified. The City continues to be recognized as a Classic Main Street. City Planner Stevens is working with a new format for reporting on the Main Street Program directed by the Department of Community Affairs for 2017.
- Communications Manager Revzin attended a Georgia Municipal Association Training and Quarterly Meeting focusing on Crisis Communication.
- The Main Street Design Center was contacted to review options for the façade and site design of the City's property at 90 North Avondale Road.
- City Planner Stevens met with the Atlanta Regional Commission to discuss the Historic Preservation Commission and Architectural Review Board guidelines and next steps.
- Staff worked with the Avondale Estates Business Association (AEBA) for the upcoming Shakespeare Festival scheduled for Saturday, April 15, from 12-5 p.m. View event details [here](#).

- A traffic engineer and designer were contacted to discuss options and the scope of work for the Laredo Drive and Parry Street intersection. Funding for traffic studies are being investigated.
- The March 2017, Financial Statement was reviewed. The total General Fund revenue for the month amounted to \$88,727.03. The total General Fund expenditures for the month amounted to \$459,112.90. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments totaled \$2,285,872.26.

PUBLIC SAFETY

- An off duty officer was provided to assist with pedestrian and trolley traffic during the 10th Annual Rail Art's District (RAD) Studio Cruise.
- The AEPD Command Staff met to address and formulate a traffic plan on Kensington Road due to increased traffic resulting from the I-85 bridge collapse.
- Paideia School was contacted in reference to hiring off duty officers for the upcoming Frisbee Championships scheduled for April 21-23.
- A speed data study was conducted on Wiltshire Drive monitoring westbound traffic with the speed display set in the "ON" position. The study covered the period of March 19-25. The report revealed that 3,484 of the 3,489 vehicles were operating within acceptable limits during the study.
- A speed data study was conducted on Dartmouth Avenue monitoring southbound traffic with the speed display set in the "ON" position. The study covered the period of April 2-8. The report revealed that 2,771 vehicles were operating within acceptable limits during the study.

PUBLIC WORKS

- Reset the fallen "Keep Right" sign at Glascoe Circle
- Inspected the path at Lake Avondale and repaired the washout.
- Barricades were dropped off behind the Tudor Village Building for the Shakespeare Festival.
- Raised fallen utility line at the corner of Stratford Road and Wiltshire Drive.
- Inspected a tree at 71 Dartmouth Avenue. Dead limbs are scheduled to be cut out.
- Cleaned up the City parks and streets from recent storms.
- Removed broken glass from under the swing bench at Lake Avondale.

- A pothole at the corner of Chatsworth and Berkeley Roads was filled.
- Dirt and mud was removed from the curbing and sidewalk at the corner of Dartmouth Avenue and South Avondale Road.
- Public Works Director Griffin met with a contractor to inspect the fencing at the City maintained tennis courts and to complete the grinding of the stump at 10 Dartmouth Avenue.
- Household Waste Removed – 24 tons
- Yard Waste Removed – 10 tons
- Sign Violations – 17
- Special Pickups – 11
- Site Visits - 18