



CITY MANAGER REPORT
Week Ending February 17, 2017

CITY MANAGER'S OFFICE

- City Planner Stevens attended the Main Street Manager's Meeting. Topics from the meeting included 2017 accreditation requirements, program opportunities, and funding. District 3 representatives were present to discuss Downtown Revolving Loan Funds.
- A review of the proposed Tree Ordinance was completed. A memo was drafted for the Board of Mayor and Commissioners outlining staff concerns regarding work load and enforcement.
- The application for the 2017 Community Choices Program for a Zoning Code Audit was submitted to the Atlanta Regional Commission.
- City Planner Stevens attended a mandatory webinar with the Department of Community Affairs outlining new tools and requirements for Main Street Communities.
- Staff is working with other City agencies and event organizers of this year's Rail Arts District (RAD) Studio Cruise scheduled for Saturday, April 1. For more information about the event visit their website, railartsdistrict.com.
- The City held its annual Arbor Day Celebration on Friday. This year, the City celebrated 33 years as a Tree City. The Avondale Estates Garden Club donated funds for the purchase of this year's memorial tree in memory of Pegge Brown. View photos from the event on the City's Facebook page [here](#).
- The Architectural Review Board (ARB) and the Historic Preservation Commission (HPC), with the help of the Atlanta Regional Commission (ARC), have started meeting to revise and update the ARB and HPC Design Guidelines. The first meeting was held on January 31, and was a brainstorming session with the ARC to determine priorities and identify issues. The ARC is refining the feedback and designing a follow-up meeting to be held on March 1, at 7 p.m. at City Hall. At the March 1 meeting the priorities and issues will be further vetted and next steps and a timeline will be developed.

PUBLIC SAFETY

- Avondale Estates Police Department (AEPD) met with Public Works Director Griffin, and City Manager Brown at the Church Circle to create a traffic plan for the Arbor Day Celebration.
- Sergeant Conroy attended a one-day Tactical Medical Response course at the Federal Law Enforcement Training Center.
- RAD Studio Cruise event organizers contacted the AEPD in reference to assigning an off-duty officer to monitor activities.
- A speed data study was conducted on North Avondale Road, monitoring eastbound traffic with the speed display set in the “on” position. The study covered the seven-day period, February 3-9. The report revealed that 40,780 vehicles traveled the area at an average speed of 31 mph in a posted 35 mph zone; 40,638 of the 40,780 were operating within acceptable limits during the seven-day study.

PUBLIC WORKS

- Planted a tree at 15 Dartmouth Avenue.
- Prepped the Church Circle for the Arbor Day Celebration and Tree Planting.
- Reset metal plate on the sidewalk at 40 Clarendon Avenue.
- Removed signs from Willis Park and Lake Avondale. These signs will be replaced with signs containing new language voted on by the Board of Mayor and Commissioners. View the new language on the City's website [here](#).
- Followed up with the homeowner of 3243 Majestic Circle in reference to a possible stormwater easement next to the property.
- Contacted DeKalb County Roads and Drainage in reference to a previously filed report about the sink holes in the middle of Kensington Road.
- Submitted centerline data to GDOT.
- Backfilled the right-of-way at 71 Berkeley Road.
- Household Waste Removed – 24 tons
- Yard Waste Removed – 12 tons
- Sign Violations – 28

- Special Pickups – 13
- Site Visits - 14