



CITY MANAGER REPORT
Week Ending December 2, 2016

CITY MANAGER'S OFFICE

- A meeting was held with a possible business owner about signage requirements and allowances. The business owner will appear before the Board of Mayor and Commissioners in December for a Conditional Use Permit for a hair salon.
- A comparison list of allowed uses is being drafted in the Office Institutional Zoning District between the City of Avondale Estates and DeKalb County. The list will inform a potential property owner who is contemplating annexation.
- Staff attended a conference call hosted by DeKalb County Watershed Management (DWM) regarding policies and procedures before issuing Land Disturbance Permits and Certificates of Occupancy and the Federal Sanitary Sewer Overflow Consent Decree that DWM is under. Based on the smoke tests, and other tests that have been completed on the sanitary sewer lines in the City, including the issue with the sewer capacity requirements, DWM is requiring certain processes to be followed including private and public repair of the sanitary sewer lines. DWM stated letters have been mailed to the City requiring that all stormwater infrastructure that is connected to the sanitary sewer lines must be removed within 60 days. The City will not know the extent of repairs until the letter is received.
- The Annual Tree Lighting was a fun and festive night filled with caroling, hot apple cider, Krispy Kreme donuts, and a visit from Santa Claus. Thank you to those who helped make the event a special evening.
- Thank you to all those who donated to the 2016 Mayor's Christmas Motorcade. To learn more about the motorcade click [here](#).
- Avila submitted tentative preliminary plans for zoning review. Staff drafted a general list of details of the plans which may not meet the regulations in the Zoning Ordinance. A conference call was held to discuss these issues.

PUBLIC SAFETY

- The Avondale Estates Police Department (AEPD) Training Division completed final preparations for the Inaugural Teen Driving Summit, scheduled for Saturday,

December 3, from 10 a.m. till noon at City Hall. For more information on the program visit the City's [Facebook page](#).

- AEPD officers completed all firearms and long gun training for 2016. All state and department mandated training for the year has now been completed. Each officer achieved an average of 80 hours of Georgia POST certified training, which is four times the minimum required state standard requirement.
- Citizen's Patrol Coordinator Miller met with members of AEPD's Training Division for a pre-planning session for an upcoming Citizen's Patrol networking dinner.
- Officers provided traffic direction and site security for the Annual Tree Lighting.
- A speed data study was conducted on Franklin Street, monitoring westbound traffic flow with the speed display set in the "ON" mode. The study covered the seven-day period of November 20-26. The report revealed that 2, 212 recorded vehicles were operating within acceptable limits during the seven-day study.

PUBLIC WORKS

- Prepared, executed, and provided cleanup for the Annual Tree Lighting.
- Inspected sinkhole at 2838 Washington Street.
- Planted a Ginkgo tree at 22 Dartmouth Avenue along with, a Silver Bell tree across the street from 31 Berkeley Road.
- Inspected Christmas lights on the trees in the front of the Tudor Village Building.
- Contacted DeKalb County Watershed about a missing water meter top at 110 North Avondale Road.
- Met with contractor to start pouring curbing along Kingstone Road and to replace sidewalk panels at various locations.
- Contacted plumber to repair water heater at City Hall.
- The insulation of the final crosswalk at Willis Park has been completed.
- Household Waste Removed – 20 tons
- Yard Waste Removed – 10 tons
- Sign Violations – 6

- Special Pickups – 8
- Site Visits - 8