



**CITY MANAGER REPORT**  
Week Ending November 18, 2016

**CITY MANAGER'S OFFICE**

- Follow-up comments regarding a proposed site plan from Aviva Real Estate were reviewed for compliance with the Zoning Ordinance.
- Communications Manager Revzin attended the quarterly Georgia Municipal Association Communicators Meeting. Representatives from Qualtrics and Constant Contact gave presentations on data analytics and increasing email click-through rates.
- Staff met with a general contractor regarding options associated with a non-conforming use in the Central Business District. Regulations in the Zoning Ordinance were outlined and options were given to the contractor and business owner operating out of the former Shell Gas Station space.
- City Planner Stevens assisted Banjo Coffee with zoning regulations, permitting, and business licensing. Banjo Coffee has been looking at various locations in the City to open their coffee shop for some time. They will be moving into the former Urban Grounds Coffee space.
- Small Business Saturday is November 26. Staff is working with participating businesses to promote local business specials. View the City's Facebook event page [here](#).
- The City received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada for its comprehensive annual financial report. A special thank you to Kenneth Turner, MBA, Director of Finance, for managing the City finances. Read the full news release [here](#).
- HEH Paving has completed paving Berkeley Road from Clarendon Avenue to Dunwick Drive, Lakeshore Drive from Hess Drive to the dead-end on Lakeshore Drive, and Hess Drive from Wiltshire Drive to the cul-de-sac.
- The new City directory has been delivered. For questions regarding the directory please contact Gina Hill, 404-294-5400.

- A Teen Training Program, for teens 15-18 years old, will be conducted on Saturday, December 3, from 10 a.m. till noon, at City Hall. The program will cover laws, rules, and regulations regarding Georgia Driver's Licenses, general traffic stop, auto accident, and traffic violation information; and the Georgia Law pertaining to distracted driving (use of phones and electronic devices while driving). Directions for registering for the event will be available in an upcoming E-News.
- The City was awarded an \$8000 Health Promotion Grant from the Georgia Municipal Association (GMA) and the Georgia Municipal Employees Benefit System (GMEBS). The City, GMA, and GMEBS are committed to building effective health promotion and wellness programs for City associates.

### **PUBLIC SAFETY**

- Avondale Estates Police Department (AEPD) personnel attended an eight hour mandated training that included ethics, bias based policing, universal health precautions, policy review, updates (critical tasks and training required by policy), and legal law updates.
- Investigator Gillis attended the monthly DeKalb County Anti-Trafficking and Exploitation Taskforce meeting at the Decatur courthouse.
- AEPD officers attended a Thanksgiving lunch for patients of the VA Medical Center in Decatur at the American Legion Post 66.

### **PUBLIC WORKS**

- Installed Christmas decorations at various locations around the City.
- Responded to a call about mud on the sidewalk at 1 Fairfield Plaza.
- Met with a representative from Google Fiber to determine a cleanup time for Fairfield Drive.
- Installation of the fall plants has begun.
- Reviewed newly paved roads with contractor.
- Household Waste Removed – 25 tons
- Yard Waste Removed – 14 tons
- Sign Violations – 12
- Special Pickups – 7