



CITY MANAGER REPORT

Week Ending October 7, 2016

CITY MANAGER'S OFFICE

- The Downtown Development Authority (DDA)/Main Street Board requested a draft work plan which includes appropriate action items from the Downtown Master Plan, Comprehensive Plan and DDA/Main Street Plan. Staff provided a draft which has three sections: High (1-2 years), Medium (3-5 years), and Low (5 and up). This draft will be reviewed by the DDA/Main Street Board and revised to reflect current needs and priorities.
- The parcel database has been adjusted to reflect the proposed annexation area for the Feasibility Study. The study will be completed within the next three months. The Carl Vincent Institute is finalizing the agreement with the City.
- DeKalb County municipalities met with DeKalb County staff to receive an update on the current status of the Service Delivery Strategy. Items discussed were, all services provided, City and County adoption dates, and Department of Community Affairs submittal and review.
- A pre-construction meeting was held with HEH Paving and the City to pave North Clarendon Avenue from North Avondale Road to Old Rockbridge Road; Berkeley Road from Clarendon Avenue to Dunwick Drive; Lakeshore Drive from Hess Drive to the dead end of Lakeshore Drive; and Hess Drive from Wiltshire Drive to the cul-de-sac. The work is scheduled to begin Monday, October 24 and be completed by November 24, weather permitting.
- The Historic Preservation Commission (HPC)/Architectural Review Board (ARB) selected a consultant to serve the board. The consultant will draft a contract for the City Attorney and staff to review. The HPC/ARB will also be updating the current design guidelines. The ARC has agreed to assist with the effort and will appear at the November HPC/ARB meeting to discuss the project and next steps.

PUBLIC SAFETY

- Avondale Estates Police Department (AEPD) officers assisted with the AutumnFest Arts and Music Festival.

- Chief Thomas, City Manager Brown, members of the AEPD, Public Works Director Griffin, and Public Works associates participated in [National Walk to School Day](#) at The Museum School of Avondale Estates.
- Two AEPD officers provided security and assistance during The Museum School's Exhibit Night.
- A speed data study was conducted on Clarendon Place monitoring eastbound traffic during the period September 27-October 3. The report revealed that 2,121 vehicles traveled the roadway at an average speed of 19 mph; 100% of the vehicles were operating within acceptable limits during the seven-day study.

PUBLIC WORKS

- Installed banner for Annual ACC Pig Roast scheduled for Friday, October 14, and Saturday, October 15. Tickets available at Pine Street Market, Finder Keepers Furnishings, and City Hall.
- Inspected all decorative light poles.
- Trimmed low hanging limb at 2 Clarendon Avenue.
- Removed dirt piles from Berkeley Road.
- Contacted DeKalb Traffic Engineering about malfunctioning traffic light at the intersection of Lakeshore Drive and Covington Road.
- Followed up with Georgia Power about the installation of the damaged decorative light pole.
- Met with residents on the corner of Wiltshire Drive and Forrest Boulevard to discuss the Wiltshire Drive sidewalk installation from Sussex Road to Forrest Boulevard on the north side of Wiltshire Drive.
- Provided assistance during AutumnFest.
- Household Waste Removed – 25
- Site Visits – 15
- Sign Violations – 11
- Special Pickups – 5
- Yard Waste Removed – 9

- Grass Violations: 2