



CITY MANAGER REPORT
Week Ending September 30, 2016

CITY MANAGER'S OFFICE

- AutumnFest will be held Saturday, October 1, from 10 a.m. to 5 p.m. on Franklin Street between Lake and Oak Streets in downtown Avondale Estates. View the event [website](#) for more information.
- DeKalb County Watershed has launched a multi-phased Priority Area Sewer Assessment and Rehabilitation program to assess and rehabilitate sewer lines throughout the county. Smoke testing and other assessment activities are being conducted by contractors until January 2018. For more information, call the project hotline at 1-800-986-1108. To read more about the project click [here](#).
- City Manager Brown and Communications Manager Revzin attended a conference call with an employee from Walkabout to discuss creating and utilizing interactive digital maps of the City.
- City Planner Stevens attended class number two of the Georgia Academy for Economic Development. Topics included downtown development and incentives.
- City Planner Stevens attended the required Livable Centers Initiative (LCI) meeting at the Atlanta Regional Commission. The status of the program and associated implantation programs were discussed. Upcoming grant cycles were also discussed.
- The Department of Juvenile Justice (DJJ) will hold their Third Annual Charity 5K Run/Walk on Saturday, October 8, at 8 a.m. View the race website [here](#).
- Each year the Downtown Development Authority (DDA)/Main Street Board adopts an action plan and budget. Staff is working on a new action plan which incorporates appropriate action items from the Downtown Master Plan, Comprehensive Plan and former DDA/Main Street Action Plan. The new plan will assist with future planning and funding needs. This is also a requirement of the Main Street program. The Main Street reporting for August was completed.
- An organizational meeting was held with South City Partners (SCP), Clark Patterson Lee (CPL), and City staff to discuss project phasing for the Sams

Crossing mixed use development. SCP will provide a schedule to the City outlining the scheduled exterior finish completion and proposed unit phases.

- Second Century Avondale held a forum at City Hall to discuss street safety, connectivity, the benefits of complete streets, and how to create walk-ability and bike-ability in urban areas.
- City Finance Officer Turner attended the 2016 Champion Training. This training is for all “health promotion champions” who act as points of contact with Local Government Risk Management Services, Inc. to train leadership in developing local government capacity to support the health and well-being of associates.
- The Georgia Department of Community Affairs determined that the City of Avondale Estates 2016 Comprehensive Plan Update is in compliance with the Minimum Standards and Procedures for Local Comprehensive Planning. A resolution will be read and reviewed by the Board of Mayor and Commissioners in October. This approval is required for the City to maintain its Certified Local Government Status.
- The August 2016, Financial Statement was reviewed. The total General Fund revenue for the month amounted to \$244,107.58. The total General Fund expenditures for the month amounted to \$284,072.00. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments totaled \$1,522,272.59.

PUBLIC SAFETY

- Avondale Estates Police Department (AEPD) officers assisted with football traffic around the Avondale Stadium.
- Chief Thomas attended training at the Georgia Association of Chiefs of Police headquarters in Duluth, Georgia.
- AEPD provided a police escort for a float constructed for the Druid Hills High School Homecoming parade.
- AEPD officers participated in annual in-service training that included defensive tactics, ASP and OC spray. Each officer received POST credit toward their training hour requirements.
- A speed data study was conducted on Clarendon Place monitoring eastbound traffic during the period September 17-25. The report revealed that 1,070 vehicles traveled the roadway at an average speed of 19 mph; 100% of the 1,070 vehicles were operating within acceptable limits during the seven-day study.

PUBLIC WORKS

- Installed banners for the Citywide Yard Sale and DeKalb School of the Arts.

- AutumnFest cleanup prep has been completed. The City property on the corner of Franklin and Oak Streets is ready to be utilized by event organizers.
- Cleaned storm drains at the intersection of Pine and Washington Streets.
- Contacted DeKalb County Traffic Engineering about the malfunctioning traffic light at the intersection of Covington Highway and Lakeshore Drive.
- Removed one-way street signs and barriers on Dartmouth Avenue between Fairfield Plaza and Clarendon Place.
- Contacted Georgia Power about a burned out street light on 26 Wiltshire Drive.
- Arboguard Tree Specialists performed an emergency tree removal at South Avondale Road and Clarendon Avenue; along with, an emergency tree limb at the same location.
- Household Waste Removed – 21
- Site Visits – 12
- Sign Violations – 27
- Special Pickups – 11
- Yard Waste Removed – 12
- Grass Violations: 4