



## **CITY MANAGER REPORT**

Week Ending August 5, 2016

### **CITY MANAGER'S OFFICE**

- A business license was issued for an ice cream store located in the Twin Oaks Shopping Plaza.
- Staff is investigating local businesses eligible for nomination to the Georgia's Small Business Rock Stars Program from the Georgia Department of Economic Development. The program recognizes businesses with less than 100 employees that innovate, outreach, and impact communities.
- The building plans for the South City Partners Sams Crossing Mixed Use Project have been submitted for plan review. Staff has begun the zoning and Architectural Review Board compliance review. The mechanical, electrical, and plumbing plans have been sent and currently being reviewed by the plan reviewers.
- Planning for the ArtLot is underway. Staff is acting as a liaison between ArtLot representatives and permitting staff to ensure that the installation is safe and successful. The ArtLot project which will provide a pop-up space on vacant City owned property for art displays and a variety of activities such as movies, plays or other performances.
- The City made the first transfer of funds in the amount of \$16,000 to the Downtown Development Authority (DDA) regarding the Inter-Governmental Agreement (IGA) between the Board of Mayor and Commissioners and the DDA. The second and third payment of \$10,000 each will occur in September and October.
- The City is finalizing the contract agreement with HEH Paving, Inc. to pave North Clarendon Avenue from North Avondale Road to Old Rockbridge Road; Berkeley Road from Clarendon Avenue to Dunwick Drive; Lakeshore Drive from Hess Drive to the dead end of Lakeshore Drive; and Hess Drive from Wiltshire Drive to the cul-de-sac. Once the agreement has been signed by both parties, the City will notify all residents in the area on when the paving will begin and also send notifications via the City E-News and social media platforms.
- Staff met with the event planner of AutumnFest to discuss the logistics of the event.

## **PUBLIC SAFETY**

- Investigator Gillis attended the monthly Metropole meeting.
- Chief Thomas and Public Works Director, Oscar Griffin, were onsite at The Museum's School first day of school to greet arriving students and parents.
- The monthly Command Staff meeting was conducted to discuss operations and concerns within the department.

## **PUBLIC WORKS**

- Trimmed low hanging limbs over stop sign at Clarendon Avenue and Clarendon Place.
- Contacted DeKalb County Watershed about missing water meter top at 103 North Clarendon Avenue.
- Filled sinkhole at the corner of Berkeley and Kingstone Road.
- Removed broken wimb from Willis Park, fallen tree at 10 Covington Road, and a fallen limb at 10 Lakeview Place.
- Contacted Georgia Power about street lights on Dartmouth Avenue and Sussex Road.
- Inspected flower box at the Tudor Village Building for possible leak.
- Household Waste Removed – 24
- Site Visits – 20
- Sign Violations – 17
- Yard Waste Removed – 7
- Special Pickups – 9
- Grass Violations - 3