



CITY MANAGER REPORT

Week Ending July 22, 2016

CITY MANAGER'S OFFICE

- The City received a confirmation letter from the Georgia Department of Audits and Accounts confirming no items were identified for immediate correction to the annual audit of the City of Avondale Estates fiscal year ending December 31, 2015.
- Mayor Elmore, Mayor Pro Tem Giager, City Manager Brown, City Planner Stevens and Downtown Development Authority Chair Delicata met with representatives from Euramex regarding a proposed project site plan. No formal submittals have been made.
- A pre-application meeting for the Historical Preservation Commission and Architectural Review Board consultant Requests for Qualifications (RFQs) was held. Four firms attended the meeting. The City received two written questions along with verbal questions. An addendum was completed and posted on the City's website. The RFQs are due Friday, July 29.
- Staff participated on a conference call with SKYLINE Engineering and Construction to receive an update on the drainage analysis of the Berkeley Road/Clarendon Avenue drainage study. SKYLINE estimated the study will be completed the week of August 8, weather permitting.
- The Draft Comprehensive Plan has been reviewed by the Planning and Zoning Board and the Board of Mayor and Commissioners. The plan will be sent to the Atlanta Regional Commission and Department of Community Affairs at the end of August for approval with adoption by the City no later than October 31, 2016.

PUBLIC SAFETY

- Avondale Estates Police officers monitored the area of Kingstone Road and Clarendon Avenue during a road closure while crews removed a large tree at the intersection.

- Officers were provided lunch and dinner at City Hall from residents and citizens on three different occasions this week. The show of appreciation and support from the public is very much recognized by the officers.

PUBLIC WORKS

- Trimmed the elaeagnus shrubs at the entrance of Stratford Green and the bushes on Clarendon Place plaza.
- Removed kudzu from the rear fence of tennis court #2, overgrowth from City Limit sign on Laredo Drive, and overgrown wisteria from trees on the path that connects the two sections of Berkeley Road.
- Cut weeds in front of signs at the end of the Berkeley path and cleaned both signs.
- Performed traffic control for the removal of an oak tree at the corner of Kingstone Road and Clarendon Avenue.
- Followed up with DeKalb County about two sinkholes on Laredo and Lakeshore Drive.
- Cut low hanging limbs from various street signs around the City.
- Removed weeds and overgrowth from plazas on North Avondale Plaza.
- Attended progress meeting for the Clarendon Avenue drainage study.
- Met with DeKalb County to inspect right-of-way of Wiltshire Drive for sidewalk installation from Sussex Drive to Forrest Boulevard.
- Contacted Georgia Power about burnt out street light at 34 Dartmouth Avenue.
- Household Waste Removed – 24
- Site Visits – 12
- Sign Violations – 11
- Yard Waste Removed – 9
- Special Pickups – 7
- Grass Violations - 1