



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: March 6, 2015

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- A real estate marketing firm met with City Staff to discuss development possibilities for the property that is located on the north side of East College Avenue from Maple Street to Sams Crossing. Staff reviewed the Zoning Ordinance and Downtown Master Plan with the representatives.
- The annual Easter Egg Hunt and Dog Parade are coming up Saturday, April 4th, from 10 a.m. to noon. City staff is planning activities associated with the event. Dog Parade registration forms are now being accepted and can be downloaded from the City website: <http://www.avondaleestates.org/resources/Events/dog-parade-2015.pdf>.
- The Avondale MARTA Station redevelopment plans are underway. Staff attended the Development of Regional Impact (DRI) pre-meeting for this project.
- A new resident requested assistance with tax credits associated with the rehabilitation of his house. The house has been vacant and neglected for many years. Staff contacted the Historic Preservation Division on his behalf and is working to schedule a meeting to discuss his options.
- Georgia Rep. Karla Drenner held a Town Hall meeting at City Hall Tuesday, March 3rd. Rep. Drenner, whose district includes Avondale Estates, discussed current legislative issues, including annexation.
- DeKalb County Interim CEO (ICEO) Lee May held a Town Hall meeting at City Hall Thursday, March 5th. ICEO May discussed his outlook for 2015 and heard from City residents and business owners on County-related issues such as watershed management problems.

- The Willis Park Request for Proposals (RFP) and associated documents were posted on the City website here: <http://www.avondaleestates.org/willispark.html>.
- The field work for the 2014 annual City audit started this week.
- Staff participating in the Associate Wellness Program attended a nutrition class about mindful eating. Associates learned to slow down when eating and think more critically about their everyday diets and where their food came from.
- Staff met with members of the Women's Club to discuss areas in the City for upcoming plantings, including Carl's Corner and the western city limit sign.

PUBLIC SAFETY

- Officers completed their initial eight-hour TASER training course at the Atlanta location of Argosy University. The initial course, which includes being electrically subdued, is required before an officer is allowed to carry a TASER as a piece of their duty equipment. TASERs are approved as part of the Use-of-Force Continuum, which describes an escalating series of actions an officer may take to resolve or gain control of a situation.
- Ofcr. Brand participated in Avondale Elementary School's reading to students program.
- Final preparations for the Citizens Police Academy were completed. The first class is scheduled for Tuesday, March 10th.
- The monthly Command Staff Meeting was conducted. Items discussed were the 2015 budget, training, scheduled events and personnel items.

PUBLIC WORKS

- Pruned crape myrtles throughout the City.
- Removed a dead tree on Kensington Road.
- Repaired potholes on Stratford Road and Nottingham Drive.
- Met with curbing contractor to get a quote to repair broken curb sections at various locations throughout the City.
- Contacted DeKalb County Watershed to check the status on completing the water main repairs on Berkeley Road.

- Followed up with Georgia Power on inspecting the power at Carl's Corner.
- Site Visits-8
- Sign Violations-11
- Household Waste Removed-30 tons
- Yard Waste Removed-3 tons
- Special pick-ups-6