



CITY MANAGER REPORT

Week Ending June 17, 2016

CITY MANAGER'S OFFICE

- Chief Broden's retirement party was held this week. The gathering was a wonderful celebration where the community and associates were able to come together and thank the Chief for his years of dedicated service.
- 4th of July T-shirts and yard signs are now available for purchase at City Hall. The City continues to look for parade participants and sponsors to help with the annual parade. T-shirts are \$15, yard signs are \$25. Click [here](#) for a link to the City's Facebook event page and for a picture of this year's t-shirt.
- A draft of a possible text amendment to the Zoning ordinance was reviewed. The proposed text amendment includes an overlay district for the Central Business District to allow site specific planned developments for property over two acres which meet the permitted and conditional uses in the Central Business District.
- The Atlanta Regional Commission (ARC) has agreed to assist the City with design guidelines. Staff met ARC staff to discuss options. Staff will outline the options to HPC/ARB and a schedule will be determined.
- Mayor Elmore and City Manager Brown met with Interim CEO Lee May to discuss the DeKalb County Special Purpose Local Option Sales Tax (SPLOST) and the Equalized Homestead Option Sales Tax (E-HOST). DeKalb County has been preparing for and is considering placing a referendum on the SPLOST and E-HOST questions before the County voters on the November 8, 2016. To learn more about SPLOST please click [here](#).
- A real estate representative discussed a possible fast food restaurant concept with City staff. Staff alerted them to the requirements and process to acquire a Conditional Use Permit and the requirements associated with a drive-in.
- A townhome developer discussed Zoning Ordinance requirements associated with a proposed location in the Central Business District.

- Sealed bids were opened at a meeting, June 16, 2016. The bids are for the road maintenance project to pave Hess Drive from the culdascak to Wiltshire Drive; Berkeley Road from Clarendon Avenue to Dunwick Drive; North Clarendon Avenue from Rockbridge Road to North Avondale Road; and Lakeshore Drive from Hess Drive to the dead end. The bids ranged from \$432,877.59 to \$661,923.00.
- A Request for Proposals has been advertised to study recommened options and cost estimates for the renovation of the Public Works Building and property.
- The City is partnering with Georgia Power to use their Community Development resources. Georgia Power provided the City with a Community Profile, and a Traffic Count Map for North Clarendon Avenue. These documents can be viewed [here](#).
- The City awarded the contract to Skyline Engineering and Construction, LLC for the Drainage Analysis project in the Clarendon Avenue-Berkeley Road area.

PUBLIC SAFETY

- Majority of patrol personnel have completed the second phase of their Active Shooter Response training by qualifying with additional specialized equipment.
- All patrol officers were issued and fitted with Active Shooter Response equipment.
- Cpl. Conroy attended the DeKalb Radio User group meeting. Many items were discussed, but the main topic involved the upgrading of the present radio system, to include updating and replacement of present radios (mobile base units, portable radios and other related hardware systems) as well as possible funding sources.
- Ofcr. Prentice attended the two-day course for Advanced Roadside Impaired Driving Enforcement which was conducted at the Georgia Public Safety Training Center in Forysth County.
- A speed data report was conducted on Fairfield Drive, monitoring southbound traffic during the period of June 9-15, 2016. The report revealed that 1,196 vehicles traveled the roadway at an average speed of 16.37 mph; 1,196 of the 1,196 vehicles were operating within acceptable limites during the seven-day study.

PUBLIC WORKS

- Dropped chairs off at Wild Heaven Craft Beers for their event.
- Weeded azalea's on Berkeley Road side of Lake Avondale.
- Removed broken tree limb at 7 Berkeley Road.

- Installed sign post for speed sentry sign at 33 Fairfield Drive.
- Pulled weeds and honeysuckles from abelia hedge on North Avondale Road.
- Secured rear gate at Willis Park.
- Reset watering schedule for the plants, grass and flowers around Lake Avondale.
- Filled in potholes at the intersection of Stratford and Wiltshire Roads.
- Inspected City limit sign at Kensington Road and Covington Highway.
- Straightened two sign posts on Parry Street.
- Met with Jugtime Ragtime band to inspect truck and trailer for 4th of July parade.
- Performed maintenance on all grounds at City Hall.
- Treated posion ivy at Willis Park and Fletcher Park.
- Inspected tree at 41 Clarendon Avenue.
- Household Waste Removed – 29
- Site Visits – 19
- Sign Violations – 22
- Yard Waste Removed – 8
- Special Pickups – 9
- Grass Violations - 0