



## **CITY MANAGER REPORT**

Week Ending May 27, 2016

### **CITY MANAGER'S OFFICE**

- The City wishes the community a wonderful Memorial Day. Memorial Day is an opportunity to reflect on the millions of Americans serving our Armed Forces who have made the ultimate sacrifice to secure our freedom.
- The Board of Mayor and Commissioners have new email addresses. They can be viewed [here](#).
- Two members of the Department of Community Affairs (DCA) visited the City of Avondale Estates to familiarize a new staff person with local municipalities. The new staff person will assist Main Street Communities with training and downtown revitalization tools. City staff took the DCA representatives on a short business district tour and highlighted recent business openings/closing and redevelopment projects.
- The Community Development liaison for Georgia Power met with City Staff to outline free services the City may be able to take advantage of. The services include, but are not limited to: mapping, demographic and market research, façade renderings and site planning, and business recruitment/retention services.
- Mayor Elmore, Commissioner Yelton, City Manager Brown, City Planner Stevens, and Downtown Development Authority member Collier attended a seminar about Downtown Development which included economic and planning tools to implement the City's vision.
- Staff is editing the Community Work Program for 2016-2020, which is an integral part of the Comprehensive Plan, to make it more user friendly and incorporate additional community wants and needs. This draft will be available for review and comment by the community along with the draft Comprehensive Plan.
- The City plans to award a contract to a responsive firm for road repair, patching and, pavement marking on North Clarendon Road, Hess Drive, Berkeley Road, and Lakeshore Drive. The City held a pre-bid meeting for firms to ask questions regarding the Requests for Proposals documentation and project scope.

- City officials and members of the Avondale Estates Garden Club and Avon Garden Club gathered outside of City Hall Friday, May 27, to place a commemorative wreath on the Blue State Memorial Highway Marker. The ceremony celebrates Memorial Day and honors the U.S. armed forces, past and present.
- City Manager Brown gave a presentation at the Woman's Club's final meeting this week. His presentation was a recap of things that occurred over the past year and happenings the City has planned for the remainder of 2016.

### **PUBLIC SAFETY**

- Cpl. Conroy was awarded the Management Certification by Georgia Peace Officers Standards and Training. The Management Certification is the second highest of the six certifications awarded in the Georgia law enforcement career field. Three Avondale Estates Police Department (AEPD) officers have received this highly sought after achievement.
- Two AEPD officers were deputized by the DeKalb County Sheriff's Office. All AEPD officers are deputized, giving them authority to assist other agencies or work investigations outside the City, but within DeKalb County.
- A combined speed data study was conducted. The combined study of two seven-day studies on Fairfield Drive, monitored southbound traffic during the periods of May 4-10 and May 12-18. The difference in the two studies was one study had the speed display in the OFF mode and the other study had the display in the ON mode, letting drivers know their speed. The combined report revealed that 3,578 vehicles traveled the roadway at an average speed of 18.06 mph; 3,568 of 3,578 drivers drove within acceptable limits during the two seven-day studies.
- The Citizens on Patrol have six new volunteers. New volunteers participated in training given by Department Training Officer, Cpl. Conroy, and Director of Citizens on Patrol, Matt Miller. Citizens on Patrol assist the AEPD with crime prevention efforts.

### **PUBLIC WORKS**

- Removed dead tree from the Right-Of-Way at 59 Wiltshire Drive and 8 Exeter Road.
- Cut the overgrowth from the path at Fletcher Park.
- Met with a contractor to get a quote for treating park areas for mosquitos.
- Installed U.S. flags for Memorial Day.
- Contacted contractor to repair the water leak at Willis Park.

- Inspected the irrigation system at Lake Avondale and replaced two sprinkler heads.
- Site Visits – 20
- Sign Violations – 28
- Household Waste Removed – 30 tons
- Yard Waste Removed – 8 tons
- Special Pickups – 9
- Grass Violations - 4