



CITY MANAGER REPORT

Week Ending May 13, 2016

CITY MANAGER'S OFFICE

- Willis Park Grand Opening and Ribbon-Cutting Celebration will be held tomorrow, Saturday, May 14, from 11 a.m. to 1 p.m. The ribbon-cutting will take place at 11 a.m. After the ceremony, the orange fencing around the playing field will be removed. Attendees can enjoy free hamburgers and hot dogs from Skip's Catering, games, a bouncy house, an art station provided by Garage Door Studio, a tour of the park, and more!
- A letter was drafted requesting that DeKalb County transfer Lanier Park to the City of Avondale Estates.
- The Drainage Study for the Clarendon Avenue/Berkeley Road area proposals have been reviewed, evaluated, and references have been called. The proposals will be discussed at the Board of Mayor and Commissioners meeting on Wednesday, May 18.
- A Request for Proposals (RFP) has been drafted to procure construction documents for the renovation of the Public Works building.
- Staff is working with a resident to mitigate an overgrown vegetation situation. A site-visit was performed and the property owner has been contacted.
- Mayor Elmore, Commissioner Fisher and City Manager Brown met with residents to discuss concerns they have surrounding Willis park.
- The April 2016 Financial Statement was reviewed. The total General Fund revenue for the month amounted to \$84,693.37. The total General Fund expenditures for the month amounted to \$367,071.11. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments totaled \$2,326,195.62.

PUBLIC SAFETY

- The Avondale Estates Police Department (AEPD) teamed up with the Drug Enforcement Agency (DEA) for the spring session of the National Prescription

Drug Take-Back Program. The effort produced approximately 148.6 pounds of unwanted and unused medication that might have otherwise been improperly used or destroyed.

- All AEPD officers completed their annual online training required by Georgia Police Officers Standards and Training. Topics from the training included: Use of Deadly Force, Elder Abuse, Due Regard and Dealing with the Mentally Ill or Persons with Diminished Capacity. The listed topics are required for officers to maintain their certification as well as power of arrest.
- Cpl. Conroy attended the MARTA Rail System tabletop exercise conducted at the Jimmy Carter library complex. The event was held to assist MARTA in addressing resources and manpower allocations in the event of a major incident they were required to better respond. AEPD was invited to participate and provide insight into what operational resources the department could/can provide.
- AEPD officers provided security and assistance during the recent May Ham Fest.
- The AEPD's Operations/Procedures Manual was updated and remains current.
- The Body Camera System arrived with related training to begin in the near future. The devices are another tool assigned to and used by officers to conduct their duties more proficiently; by reducing complaints, injuries, and liability, while increasing officer safety.
- Chief Broden and members of the Citizens on Patrol attended the annual DeKalb County Law Enforcement Officer's Memorial at the Old Courthouse in Decatur. The event honors those officers assigned to DeKalb County law enforcement agencies who have made the ultimate sacrifice of protecting their communities. Currently 42 officers have been killed in the line of duty since 1952.
- A speed data study was conducted on Hess Drive, monitoring southbound traffic during the period of April 25 to May 1. The report revealed that 671 vehicles traveled the roadway at an average speed of 18.84 mph; 656 or 671 vehicles were operating within acceptable limits during the seven-day study.
- The monthly Command Staff Meeting was conducted, items discussed included: current budget year expenditures, upcoming special events, specialized training courses to be attended and personnel.

PUBLIC WORKS

- Installed Willis Park regulation signs.
- Assisted with May Ham Fest.
- Assisted with the annual Fishing Derby.

- Removed a low hanging limb at 17 South Avondale Road.
- Cut overgrowth at City entrance at Nottingham and Memorial Drive.
- Inspected tree behind the Avondale Veterinarian.
- Started prepping flower beds for planting.
- Site Visits – 17
- Sign Violations – 26
- Household Waste Removed – 27 tons
- Yard Waste Removed – 7 tons
- Special Pickups - 13