



CITY MANAGER REPORT

Week Ending May 6, 2016

CITY MANAGER'S OFFICE

- A Decide DeKalb (DeKalb Development Authority) representative met with City staff to discuss recent and future developments and projects. The two parties hope to work together in the future for mutual benefit.
- Staff attended the DeKalb Economic Roundtable in Doraville. Economic development professionals meet quarterly to discuss upcoming projects and brainstorm.
- Through the Georgia Municipal Associations program the City submitted a request for a marketing study. A University of Georgia graduate student selected the City's request for her final project. The scope of the project was marketing and business development. A meeting was held to discuss the wants and needs of the business community. The student researched best practices and comparable markets and drafted recommendations for the City and Downtown Development Authority. Staff attended the student presentation in Athens, Georgia and will receive a final report the week of May 9th.
- The [Avondale May Ham Fest](#) is scheduled for Saturday, May 7 from 11 a.m. until 2 a.m. at Franklin and Pine Streets. The festival will include live music, food and craft vendors, movies and a classic car show. Staff has been working with event organizers to help with event logistics.
- Staff completed the required monthly Main Street Report for March 2016. Three businesses opened, with a total of seven full time employees. There was one City sponsored event with an attendance of about 8,000 people. No commercial or residential projects were completed in the Central Business District in March 2016.
- Mayor Elmore, Commissioner Yelton, City Planner Stevens and City Manager Brown met to review the Strategic Priorities and Goals discussed from the Board of Mayor and Commissioners retreat and the Comprehensive Community Work Program.

- Staff attended a meeting of the Regional Historic Preservation Forum with members of the Atlanta Regional Commission, City of Atlanta, the Historic Preservation Division and other municipalities and agencies.
- Staff started to draft a Request for Qualifications (RFQ) to hire a new consultant for the HPC/ARB. Once completed, the HPC/ARB will review the RFQ, and it will be sent out for responses and interview all qualified applicants. The BOMC will have the final approval.
- Quotes for the “Analyze Drainage in the Clarendon Avenue-Berkeley Road” area of Avondale Estates project, were received. Staff reviewed the proposals and is contacting references.
- The Atlanta Regional Commission has submitted a revised draft of the Comprehensive Plan. Staff is reviewing and amending as needed to ensure the document is user friendly for the City. The Planning and Zoning Board and Steering Committee will receive the document for review and it will be posted on the City’s website. The adopted and approved plan is due October 31, 2016.
- Planning for the 4th of July parade and fireworks show is underway.

PUBLIC SAFETY

- Cpl. Conroy met with officials from the City of Pine Lake to discuss body cameras. He advised them of Avondale Estates Police Department (AEPD) methods, testing of different systems and selection process.
- A speed data study was conducted on Stratford Road, monitoring northbound traffic during the period of April 15-21, 2016. The report revealed that 1,717 vehicles traveled the roadway at an average speed of 21.68 mph; 1,714 of the 1,717 vehicles were operating within acceptable limits during the seven-day study.
- AEPD personnel, Watch Commanders and Training Officers, completed the second phase of the Department’s “Active Shooter Response” training program. The officers were training in the use of and certified with the associated weaponry/equipment deployed in the neutralization of an active shooter(s).

PUBLIC WORKS

- Trimmed tree in front of the Tudor Village Building for better visibility.
- Installed sign post between 19 and 21 Fairfield Drive for the AEPD.

- Contacted Georgia Power about a down guide wire at the corner of Oak and Franklin Streets.
- Replaced light bulbs on the West entrance sign.
- Assisted with the Third Annual Avondale Estates Tree Walk.
- Responded to a call about an injured duck at Lake Avondale.
- Inspected a manhole cover in front of 22 Kensington Road.
- Started prepping flower beds for spring planting.
- Site Visits – 18
- Sign Violations – 26
- Household Waste Removed – 29 tons
- Yard Waste Removed – 8 tons
- Special Pickups - 9