



CITY MANAGER REPORT
Week Ending February 26, 2016

CITY MANAGER'S OFFICE

- The Board of Mayor and Commissioners (BOMC) reviewed the Community Promotion Program applications at their Regular Work Session. All applications will be fully funded. Contracts have been drafted for each application.
- Staff worked with the owners of the new restaurant, Rising Son, to complete the required paperwork for a license to serve alcohol in an open area or on a patio. Rising Son owners will appear before the BOMC for approval.
- Staff attended a webinar hosted by the Georgia Main Street Program regarding reporting requirements in 2016.
- The City is working with a University of Georgia student on a marketing plan for the City. The student is solidifying a date to host a forum for local businesses. Staff will be assisting with contacting all local businesses and organizing the meeting to get local input on needs and wants.
- The March Board of Appeals (BOA) has two variance applications. The first variance is for a Dumpster Enclosure at 106 and 120 North Avondale Road and 4 North Clarendon Avenue. The second variance is for a rear and side setback for an accessory structure at 2795 Franklin Street. Staff drafted reports for each application.
- The City held an Active Shooter Preparedness Training session. Attendees were presented with how to respond to an active shooter event. The presentation was given by Cpl. Conroy, Training Officer of the Avondale Estates Police Department (AEPD).
- A Service Delivery Strategy (SDS) Working Group meeting was held with all City Managers and DeKalb County personnel. The purpose of the meeting was to share information, clarify concerns and reach a consensus for a successful SDS process.

- Staff participated in a Georgia Municipal Association DC/DC Plan Sponsor Training webinar in preparation of the transition from MetLife to Newport Group.
- The Avondale Estates Woman's Club made a donation to the City to assist with the continuing improvements at Carl's Corner. The donation was made as part of the Avondale Estates Woman's Club Annual 2016 Financial Awards given to groups within the community.
- The Georgia Municipal Association (GMA) awarded the City with a Safety and Liability Management Grant in the amount of \$5,224.27. These funds will be used by the City to purchase safety items such as traffic cones, work zone signs, orange cone clip signs, safety vests and a reversible rain jacket. Read more about the award on the [City website](#).

PUBLIC SAFETY

- The AEPD conducted a Community Training Session titled, "Active Shooter – A Planned Response." The training session was one of the AEPD Citizen Safety Sessions that are conducted throughout the year. Cpl. Conroy, Department Training Officer, gave the presentation at the First Baptist Church of Avondale Estates. The presentation gave attendees information on how to respond should they become a victim of an Active Shooter incident. The information is being shared with communities nationwide by their local law enforcement agencies.
- The Avondale Estates Woman's Club made a donation to the AEPD to assist in the effort of providing AEPD officers with body cameras. The donation was made as a part of the Avondale Estates Woman's Club Annual 2016 Financial Awards given to groups within the community.
- A speed study was conducted on Wiltshire Drive, monitoring westbound traffic during the period of February 11-17. The report revealed that 2,361 vehicles traveled the roadway at an average speed of 18.64 mph; 2,358 of the 2,361 vehicles were operating within acceptable speed limits during the seven-day study.

PUBLIC WORKS

- Installed speed sentry sign post on North Clarendon Avenue for the AEPD.
- Removed pvc stub from the sidewalk on North Clarendon Avenue.
- Backfilled walking path on Berkeley Road, tire tracks at the Christmas tree plaza and a sink hole in the right-of-way at 71 Berkeley Road.
- Removed hanging limb from a tree on Old Rockbridge Road.
- Picked up paper and debris from the right-of-way on Covington Highway.

- Inspected fallen pine tree at Avondale Swim and Tennis Club.
- Cleaned debris from curb gutter that runs parallel to the Tudor Village and North Clarendon Avenue to the City limit boundary.
- Procured quotes to remove the large oak tree at the corner of Clarendon Avenue and Kingstone Road, remove the rod-iron fence, and to install the chain link fencing and gate at Willis Park.
- Walked through bird sanctuary looking for any potential stormwater issues.
- Site Visits – 21
- Sign Violations – 20
- Household Waste Removed – 26 tons
- Yard Waste Removed – 7 tons
- Special Pickups - 13