



**CITY MANAGER REPORT**  
Week Ending February 12, 2016

**CITY MANAGER'S OFFICE**

- Mayor Elmore announced that the Board of Mayor and Commissioners will not be pursuing annexation plans for the remaining 2016 year.
- The City was approached by South City Partners with a Western Gateway development plan. Read more about the proposal on the [City website](#). South City Partners will be presenting their plan to the Board of Mayor and Commissioners on Wednesday, February 24, at 5:30 p.m. all are invited to attend.
- The Board of Mayor and Commissioners held a joint special called work session with the Downtown Development Authority. At the request of Mayor Elmore, a team of residents with backgrounds in planning and urban design drew potential layouts for the downtown area. A PowerPoint presentation of the five different schemes was given by John Threadgill and can be viewed on the [City website](#). Audio from the meeting is also available on the [City website](#).
- DeKalb County Department of Watershed Management conducted smoke tests in the sewer system throughout the City this week. There is a meeting scheduled for Thursday, February 18, at 6:30 p.m. at 4362 Peachtree Road in Brookhaven to discuss their Priority Area Sewer Assesment and Rehabilitation Program. For more information, call their hotline at 1-800-986-1108.
- The City was awarded the Growth Award by the Georgia Forestry Commission and is proud to celebrate its 32<sup>nd</sup> year as a Tree City USA Community. Read more about this wonderful recognition on the [City website](#).
- The City will hold its Arbor Day celebration on Friday, February 19, at 1 p.m. at 22 Dartmouth Avenue. A tree will be planted to celebrate this special occasion along with celebrating 32 years as a Tree City USA Community. All are invited to attend. .
- Staff met with a prospective developer to discuss possible variances needed based on the proposed project.

- Planning has begun for the State of the City presentation scheduled for Monday, March 28, at 7:30 p.m. at City Hall.
- AT&T began installation of Fiber Optic Cable along South Avondale Road. The installation is scheduled to be completed today, Friday, February 12.
- The City thanks Arboguard Tree Specialists for their ongoing support and help in making this year's Bring One For The Chipper event a success. It is because of the dedication and expertise of the team at Arboguard, the City was able to recycle 275 trees in three hours. Thank you to all those who recycled their trees. The City looks forward to being able to provide this environmentally-friendly event again next year.
- The City applied to the Georgia Municipal Association to participate in their student practicum to assist with marketing our City and Business District. The City's project was selected and staff met with the student from the University of Georgia to fine-tune the project scope and schedule.
- The [Rail Arts District \(RAD\) Studio Cruise](#) is scheduled for March 19, from 11 a.m.-7 p.m. Staff met with event organizers to determine event needs.
- The final project deliverables for the Community-Wide Historic Resources survey are being completed. Staff met with the project lead.
- Staff received five applications for the Community Promotion Program (CPP) funding. One application has been withdrawn. Each application is under review and will be evaluated and discussed at the Board of Mayor and Commissioners Work Session on Wednesday, February 24, at 5:30 p.m.
- The January 2016 Financial Statement was reviewed. The total General Fund revenue for the month amounted to \$93,390.55. The total General Fund expenditures for the month amounted to \$200,293.37. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments totaled \$3,039,775.58.

## **PUBLIC SAFETY**

- Preparations continue for the Community Training Session, Active Shooter – Plan A Response, scheduled for Thursday, February 25, at 6:30 p.m. at Avondale Estates First Baptist Church.
- Staff attended a planning meeting with City personnel to discuss and make preparations for the RAD Studio Cruise.
- A speed study was conducted on Wiltshire Drive monitoring northeast bound traffic during the period of February 3-9, 2016. The report revealed that 2,029

vehicles traveled the roadway at an average speed of 22.99 mph, with 2,017 of the 2,029 operating within acceptable limits during the seven-day study.

## **PUBLIC WORKS**

- Started pruning the crape myrtles in the City Right of Way along with, pulling ivy from Abelia hedges on North Avondale Road.
- Replaced damaged stop sign in the rear parking lot of City Hall.
- Removed leaves and trash debris from curb line at the bottom of Parry Street connecting to Center Street.
- Trimmed hedges and pruned knockout roses and Liriope grasses at the entrance of Stratford Green.
- Contacted DeKalb County Watershed about low water meter at 1 Fairfield Plaza.
- Replaced fallen crosswalk sign on Clarendon Avenue in front of the old Avondale High School.
- Filled in pothole in front of 2894 Washington Street and backfilled sink hole at 64 Dartmouth Avenue.
- Cleared leaves from storm drain cover in the drainage ditch at the intersection of Pine and Washington Streets.
- Contacted DeKalb Traffic Engineering about the malfunctioning pedestrian signal at the intersection of North Clarendon Avenue and North Avondale Road.
- Replaced State of Georgia flag at the Flag Plaza across from City Hall.
- Trimmed Russian Olive hedges on South Avondale Road.
- Blew debris and broken glass from the corner of Sussex Road and Wiltshire Drive.
- Replaced slate chips on the pathway at Lake Avondale due to heavy rainfall.
- Inspected the Scout Hut heater.
- Removed broken limb from a tree at 18 Wiltshire Drive along with, a low hanging limb at 4 Clarendon Road.
- Site Visits – 18
- Sign Violations – 29

- Household Waste Removed – 22 tons
- Yard Waste Removed – 5 tons
- Special Pickups - 5