



CITY MANAGER REPORT
Week Ending January 15, 2016

CITY MANAGER'S OFFICE

- City Hall will be closed Monday, January 18, in observance of [Martin Luther King Jr. Day](#), and will reopen at 8 a.m. Tuesday, January 19. Sanitation pickup normally scheduled for Monday will occur on Tuesday.
- City staff met with organizers for the upcoming Atlanta Carnival set to take place on Saturday, May 28. Issues from last year's event were addressed and solutions to these issues discussed. The City will be working with organizers in the upcoming months to prepare for the event. More information will be provided once logistical information is confirmed.
- A ribbon-cutting ceremony is scheduled for Friday, January 29, at 11 a.m. at 32 North Avondale Road, Avondale Estates, to welcome new business, [The Purple Corkscrew](#), to Avondale Estates.
- Staff completed the last required reporting for the 2015 Main Street Accreditation and reported to the Downtown Development Authority/Main Street Board. A full activity report will be available from the Main Street Program in the coming weeks.
- Staff attended the required Main Street webinar outlining 2015 accomplishments along with goals and requirements for 2016.
- A meeting was held with a developer to discuss site plan layouts and use.
- A group called [Capitalize Albany](#) located in New York, has mirrored the [Community Promotion Program](#) started by the City of Avondale Estates. City staff sent the application and instructions in 2015, and was asked to send a sample contract this week. The group will be starting the program in 2016.
- The City continues to work with the [Atlanta Regional Commisison](#) on the [Comprehensive Plan](#) draft, which will be available for review in the coming weeks.

- A meeting was held with Euramex Management on Wednesday to discuss development plans on the 13-acre lot in the central business district. [Read more about the meeting on the Atlanta Journal Constitution's website.](#)
- The Downtown Development Authority/Main Street Board is required to attend training in their first year of service. Staff researched the available options for new board members and scheduled member attendance.
- The December 2015 Financial Statement was reviewed. The total General Fund revenue for the month amounted to \$227,862.34. The total General Fund expenditures for the month amounted to \$298,937.94. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments totaled \$3,176,857.41.

PUBLIC SAFETY

- Avondale Estates Police Department (AEPD) Officer Bennett attended a forty-hour "Officer Survival" course offered at the Georgia Public Safety Training Center in Forsyth County. The course is designed to provide training necessary to develop the proper mindset, threat awareness and skills needed to improve an officer's chances of surviving various dangerous situations. Students receive training in firearms skills, patrol tactics, vehicle stops, domestic disputes and building searches. AEPD requires that all patrol personnel attend the course when it is offered. The course is also required by Peace Officers Standards and Training for officers to advance in their career development and certification.
- A speed study was conducted on Lakeshore Drive monitoring southbound traffic during the period of January 1-7, 2016. The report revealed that 1,504 vehicles traveled the roadway at an average speed of 18.76 mph, with 1,501 of 1,504 vehicles operating with acceptable limits during the seven-day study.

PUBLIC WORKS

- Removal and installation of striping were completed on Potter Avenue and the regulatory traffic signs were installed.
- Trimmed hedges at Clarendon Plaza.
- Removed ivy from trees on City property on Franklin Street.
- Repaired pothole on Laredo Drive and North Clarendon Avenue.
- Installed speed sentry sign post on Majestic Circle for AEPD.
- Repaired damaged street sign at Center Street and North Avondale Road.

- Removed the gate at Willis Park and installed temporary fencing for the construction of the pathway at Willis Park.
- Investigated complaint of water leaking from a fire hydrant at 6 Clarendon Place and sidewalks needing to be cleaned at Dartmouth Avenue and Willis Park.
- Removed all Christmas signs and decoration from around the City.
- Site Visits – 18
- Sign Violations – 9
- Household Waste Removed – 25
- Yard Waste Removed - 8 tons
- Special Pickups - 8