



CITY MANAGER REPORT
Week Ending December 4, 2015

CITY MANAGER'S OFFICE

- The City held its Annual City of Avondale Estates Christmas Tree Lighting this week. Mark Green of the Avondale Estates First Baptist Church led carolers and the Avondale Children's Choir through a wonderful performance of music of the season before the tree was lit. Also, Santa made a special appearance.
- The Month of Merry continues throughout December. Celebrate the season and support the increasingly varied and exciting Avondale Estates businesses by shopping locally during December. For more information about the event and to learn about the participating businesses, visit the City's [website page](#).
- Boy Scout Troop 6 collected food for their Annual Food Drive for [Decatur-area Emergency Assistance Ministry](#) during the Annual Christmas Tree Lighting and throughout parts of the City. Scouts will collect from the remaining streets on Wednesday, December 9, after 7:30 p.m. For more information call City Hall, 404-294-5400.
- The City of Avondale Estates Tree Board will hold their [Annual Tree Planting](#), Saturday, December 5. This year's planting is titled "Save Our Canopy" and aims to create a tree canopy along Kensington Road. All are invited to volunteer. Donations of food, particularly breakfast and lunch items are requested. Drinks will be provided along with equipment. Volunteers are asked to bring their own gloves and water in reusable bottles. Children volunteers will receive a volunteer certificate in appreciation of their help.
- The Avondale Estates community is invited to the 17th Annual Lake Avondale Tree Lighting and Cocktail Party, Saturday, December 5, from 5 – 8 p.m. Enjoy holiday music from the Sisters. At 6 p.m., watch as the floating Christmas tree designed by Tom Samford is lit on Lake Avondale. Guests are asked to bring an appetizer to share for admission to the cocktail party.
- It's time to meet Santa! [The Avondale Estates Parents' Co-Op \(AEPC\)](#) invites all Avondale Estates children and grandchildren to Meet Santa, a beloved annual event. Bring your little ones to share their wish lists with Santa. A professional photographer will capture the moment, and you can download images for free!

Attendees are also welcome to take their own snapshots. Visit the City [website](#) for more information.

- To celebrate Hanukkah, the Jewish holiday also known as the Festival of Lights, one candle will be lit on an electric menorah every evening at 6 p.m. from Sunday, December 6, through Monday, December 14.
- Each year the Department of Community Affairs requires an Annual Report including tax digest, public/private investments, job creation, crime and vacancies. Staff has identified each department's responsibility and established a deadline for information gathering. The report is due January 31, 2016.
- The Downtown Development Authority (DDA) voted to use the Main Street Design Studio to assist in Wayfinding Sign Design. The designer presented the mock-ups to staff and they will be presented to the DDA.
- Staff completed the required Main Street monthly report for October.
- City Manager Brown, Chief Broden and Director of Public Works and Code Enforcement Griffin were part of a conference call pertaining to a feasibility study in relation to future annexation initiatives and possible included expenses. The study is being conducted by the Carl Vinson Institute of Government at the University of Georgia.

PUBLIC SAFETY

- Avondale Estates Police Department (AEPD) officers provided traffic control and security detail during the City's Annual Christmas Tree Lighting event.
- Cpl. Conroy attended a week-long "Active Shooter Threat Instructor Training Program" given by Homeland Security. The training was conducted at the Federal Law Enforcement Training Center in Charleston, S.C. Cpl. Conroy will be able to provide the training required for AEPD officers to respond effectively in the event of an Active Shooter incident.
- A speed study was conducted on Kingstone Road monitoring westbound traffic during the period of November 20 to 26, 2015. The report revealed that 975 vehicles traveled the roadway at an average speed of 18.46mph, with 975 of the 975 vehicles operating within acceptable limits during the 7-day study. The study was the first of two being conducted at the location; second study is in progress.
- AEPD officers finished their eight mandatory online In-Service training courses.
- AEPD and the City of Avondale Estates received a permit to run speed detection devices within the City. The permit is issued by the State of Georgia/Department of Public Safety and is required for the AEPD to run Radar and LASER by licensed/certified officers. The permit request is submitted by the AEPD every three years.

PUBLIC WORKS

- Replaced gate latch at Willis Park.
- Installed Christmas lights on the bridge and gazebo at Lake Avondale.
- Staff set-up and broke down the City of Avondale Estates Annual Tree Lighting.
- Contacted an electrician to inspect/repair GFI outlets on North Avondale Road and in front of City Hall, photocell in the parking lot behind City Hall and by the controls on the City Christmas tree.
- Installed banners for various events held throughout the City.
- Blew leaves off the roof at the Avondale Community Club House.
- Site Visits – 10
- Sign Violations – 8
- Household Waste Removed - 26 tons
- Yard Waste Removed - 18 tons
- Special Pickups - 11