



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: July 31, 2015

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- Staff met to discuss the next steps to utilize currently vacant City lots for temporary overflow parking lots. Quotes for signage, striping and associated items to make the areas safe for overflow parking are being procured and the City hopes to make these areas available in the near future.
- The second public meeting for the Comprehensive Plan Update was held July 22nd. Click [here](#) to view the presentation. Read more about the Comprehensive Plan Update on the City website [here](#).
- The Atlanta Regional Commission and City staff created a Comprehensive Plan Update survey and publicized it via the E-News. The survey, which will be incorporated into the final Comprehensive Plan Update, solicits community opinion on citywide issues. The deadline to complete the survey is Sunday, August 9th. Click [here](#) to take the survey.
- The Georgia Main Street office asked the City to lead a Manager's Meeting and provide a tour of Avondale Estates. The City will participate in September. Staff is working on the presentation.
- City staff is researching state alcohol ordinances to ensure that local businesses are afforded the opportunities provided by the City and the state. Two businesses have requested uses which have not been permitted in the City.
- The pocket park between Berkeley Road and Kensington Road has been cleared. Visit the City [Instagram page](#) for a photo.
- On June 26th, the U.S. Supreme Court ruled that states must recognize same-sex marriages to the same extent they recognize marriages between a man and a woman. To comply with the state and federal law, the definition of "spouse" in each of the employee benefit plans funded by the Georgia Municipal Employees

Benefit System Life and Health Fund has been changed. A special enrollment period has been established from June 26th to September 1st.

- Staff held a conference call with CivicPlus, the firm designing the City's new website. Prior to the meeting, staff provided background information on the City and completed worksheets on design and navigation preferences. The call and follow-up communication included discussion of how users will interact with the new site and how they will be involved in the project development prior to launch. The City is looking for input from the community on how the website can better serve its users. Click [here](#) to take the survey, the deadline for which is Sunday, August 9th. The City also expects to receive a mockup of the homepage the week of August 10th.
- Tony Longval, owner of the Avondale Towne Cinema, received his business license and certificate of occupancy Friday, July 31st. The City promoted Mr. Longval's accomplishment on social media and in the E-News.

PUBLIC SAFETY

- AEPD officers provided security at the HBO production site of "Confirmed" on Wiltshire Drive.
- AEPD assisted with the Quarterly Safety Inspection of the Public Works Department and the Police Department. The inspection includes vehicles, premises, equipment and safety records. It is part of the City's Safety Program, which receives grants from Local Government Risk Management Services (LGRMS). LGRMS addresses loss prevention, loss control and health promotion services for local government.
- Ofcr. Serban attended both the two-day Radar Operator's Basic Course and the one-day Lidar Speed Measurement Course at the Georgia Public Safety Training Center (GPSTC) in Forsyth County, Ga. Both courses are required for AEPD officers to receive state certification from Peace Officers Standards and Training (POST). After completing the course at the training center, the officer must run each device for a specified number of hours under supervision of another operator before being qualified and able to apply for state certification.
- A speed data report was conducted on Kensington Road, monitoring westbound traffic during the period July 8th to July 14th. The report revealed that 2,115 vehicles traveled the roadway at an average speed of 23.96 mph, with 2,103 of the 2,115 vehicles operating within acceptable limits during the seven-day study.
- A speed data report was conducted on Stratford Road monitoring southbound traffic during the period of July 17th to July 23rd. The report revealed that 1,709 vehicles traveled the roadway at an average speed of 21.33 mph, with 1,694 of the 1,709 vehicles operating within acceptable limits during the seven-day study.

- Cpl. Brand attended the Verbal Defense and Influence course offered at the Georgia Public Safety Training Center (GPSTC) in Forsyth County, Ga. The course is designed to train officers in methods of de-escalating hostility through the use of verbal defense and influence techniques. Officers learn how to avoid communication mistakes while helping to reduce liability and complaints. Course topics included: The Goal of Law Enforcement; Traits of a Professional; SAFER Violations; Habit of Mind and Empathy; Types of People Encountered; How to Handle Verbal Abuse; Principles of Disinterest; the Art of Communication; and Eight-Step Tactical Communications.
- Chief Broden attended the Georgia Association of Chiefs of Police (GACP) Summer Training Conference. More than 548 heads of law enforcement agencies attended the 48th annual conference held in Savannah, Ga. Conference topics included: Body Camera Summit: Implementation Best Practices; Perspectives on Policing from the Georgia Supreme Court; Managing Media in Mass Casualty Events; Department of Justice Findings and Ferguson Review; Hard Lessons for Law Enforcement; Enforcement and Removal Operations Overview; and Liability Trends.

PUBLIC WORKS

- Fence repaired and privet cut for better visibility at Willis Park.
- Leaning sign reset at Clarendon Avenue and Clarendon Place.
- Mud removed from various sidewalks throughout the City.
- Contacted Georgia Power regarding (1) a damaged light pole in Stratford Green and (2) tree limbs on power lines behind a home on Kingstone Road.
- In-ground trash can installed at Carl's Corner.
- Two shrubs removed at the cut through between the two plazas on Clarendon Avenue.
- Ivy cut from trees at Willis Park.
- Followed up with DeKalb Traffic Engineering regarding the traffic light at Lakeshore Drive and Covington Highway not functioning properly and street resurfacing and traffic signal re-looping at Clarendon Avenue and Columbia Drive.
- Cut back overgrowth from the street at Old Rockbridge Road and Laredo Drive.
- Shrubs trimmed at the Stratford Green entrance.
- Wood chips spread under the abelia hedge on North Avondale Road.

- Site Visits-16
- Sign Violations-21
- Grass Violations-6
- Household Waste Removed-35 tons
- Yard Waste Removed-4 tons
- Special pick-ups-11