



CITY MANAGER REPORT
Week Ending November 20, 2015

CITY MANAGER'S OFFICE

- The Main Street Program has been reworked and rebranded for 2016. It will now be known as, Main Street America. A webinar was held to outline some of the changes which include more flexibility in the “Four Points” of Main Street and a focus on implementation. The webinar presentation will be given to the DDA/Main Street Board at an upcoming meeting. It will also be posted on the City’s website when available.
- The City of Avondale Estates will again be participating in [American Express’ Small Business Saturday: Shop Small campaign](#). Staff worked with local businesses to define participation (sales/events) and provide promotional materials. The campaign also kicks off the [Month of Merry](#) which promotes local businesses during the holiday season. Participating businesses will be promoted on the City’s website, [Facebook page](#) and [Twitter page](#).
- Staff met with a local architectural firm to answer questions regarding zoning and design review before the firm goes before the Architectural Review Board.
- The Downtown Development Authority (DDA)/Main Street Board held a special called meeting. Staff compiled a list of City events along with information about the funding, event planning and execution of each event, and the number of attendees as requested by the DDA.
- Staff is reviewing a web based application for the purpose of online building plan submittals, reviews and permitting requests. The application includes project pages detailing the documents associated with the project, a communication link for the project to improve collaboration between designers and reviewers, reporting capabilities, checklists and document management.
- Meetings were held regarding the 2016 Wellness and Health Performance Program for associates. The plan will incorporate many programs to help associates meet their health goals.

PUBLIC SAFETY

- Avondale Estates Police Department (AEPD) officers provided security and traffic control for a Lifetime Channel film production on Lakeshore Drive.
- Cpl. Conroy attended the monthly meeting of the Metro Atlanta Traffic Enforcement Network. The meeting was conducted at Dunwoody Baptist Church and hosted by the Dunwoody Police Department. The main presentation was given by the Motor Carrier Compliance Unit and discussed Commercial Vehicle Enforcement.
- Online In-Service Training for AEPD personnel continued this week. The training is scheduled to end November 30, 2015. The training is mandatory and must be completed for officers to maintain their certification and powers of arrest.
- A speed study was conducted on Berkeley Road (1100 Block/Avonwood) monitoring north/westbound traffic during the period of November 11, 2015, to November 17, 2015. The report revealed that 508 vehicles traveled the roadway at an average speed of 20.71mph, with 501 of the 508 vehicles operating within acceptable limits during the seven-day study.
- The AEPD ordered a new patrol unit, 2016 Dodge Charger (V-6) to replace a 2007 Ford Crown Victoria.

PUBLIC WORKS

- The City of Avondale Estates hired a contractor to repair the washout at 61 Berkeley Road, Avondale Estates. All repairs will be completed by Wednesday, November 25. Berkeley Road is temporary closed between house numbers 59 and 61. The City will advise residents when the road will be reopened.
- Fall annuals were planted in flower beds throughout the City.
- Installed Christmas decorations in the City and lights to the Christmas tree. The Christmas tree lighting is scheduled for Monday, November 30, at 6 p.m. all are invited to attend. Santa Claus will once again make a special appearance for the occasion.
- Fallen limbs and debris were picked up from around the City.
- Cleared all storm drains in preparation of heavy rains.
- Inspected and winterized all water fountains.
- Replaced lights at Carls Corner.
- Site Visits - 18

- Sign Violations – 21
- Household Waste Removed - 23 tons
- Yard Waste Removed - 15 tons
- Special Pickups - 9