



## **MEMORANDUM**

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: October 23, 2015

SUBJECT: **WEEKLY REPORT**

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### **CITY MANAGER'S OFFICE**

- To meet end of the year goals for the Main Street program and 2016 planning, the Downtown Development Authority (DDA) will be reviewing and commenting on the end of the year packets prepared for them. The packets include the Georgia Main Street Accreditation Standards Checklist and the Short Term Work Program. Also, staff presented the DDA with a flyer to engage businesses to participate in Small Business Saturday and the Month of Merry. Read more about Small Business Saturday and the Month of Merry on the City's [website](#).
- The Atlanta Regional Commission sent one chapter of the Comprehensive Plan for staff review. Staff has reviewed it and will make comments.
- City Planner Stevens gave a presentation on the history and current events of Avondale Estates at The Woman's Club monthly meeting.
- The Atlanta Regional Commission has begun advertising their 2016 Livable Centers Initiative Grant applications. Staff is researching possible options for funding based on recent planning efforts and community needs.
- Mayor Elmore and City Manager Brown met with the DeKalb Municipal Association to discuss the possibility of a referendum dealing with the Special Local Option Sales Tax; along with, a Memorandum of Understanding between the Atlanta United Football Club and DeKalb County regarding the financing, construction and development of the soccer facility.
- Mayor Elmore, Commissioner Beebe and residents of Second Century Avondale visited officials in Madison, Ga. They toured the downtown area and learned how the DDA of Madison, Ga., operates.
- A pre-construction meeting was held to discuss timeline and details of the roof replacement for the Department of Juvenile Justice building.

## **PUBLIC SAFETY**

- Avondale Estates Police Department (AEPD) officers qualified with their duty and back-up weapons at the DeKalb Police Department and Marshall's Office firing range. Annual qualifying is required for all officers with their duty and backup weapons. This annual qualification is required by Georgia Peace Officers Standards and Training for an officer to maintain their certification as well as their powers of arrest.
- AEPD reviewed a film permit request for the Lakeshore Drive area. The request is for a one-day filming and production of the TV series, "Your Worst Nightmare." AEPD personnel will be on location to assist with parking, traffic and other possible safety and ordinance issues.
- Cpl. Allen assisted with traffic control and safety issues during the annual Susan G. Komen Cancer walk as the event made its way through the City.

## **PUBLIC WORKS**

- Trimmed abelia hedges on North Avondale Road for better visibility.
- Straightened all street signs east bound on North Avondale Road.
- Cleaned the scout hut bathrooms and blew debris off the roof.
- Removed excess dirt and mud from the street at the corner of Coventry Close and South Avondale Road.
- Repaired a pothole on South Avondale Road.
- Repaired the gate at Willis Park.
- Inspected a pine tree on Berkeley Road.
- Site Visits - 8
- Sign Violations – 28
- Grass Violations-2
- Household Waste Removed - 24 tons
- Yard Waste Removed - 6 tons
- Special Pickups - 6