



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: October 9, 2015

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- The City launched its new website Thursday, October 8, after months of work that included a request for proposals, a community survey and a content and navigation overhaul. Read more about the new website and its features [here](#). The City worked with government web development CivicPlus to create the new website, which is mobile-friendly and a more effective and attractive ambassador for the City. It provides useful information more easily found by anyone, from anywhere, trying to learn more about the City of Avondale Estates. This website ensures the city continues to use technology effectively, and it will foster better and more frequent communication between government officials and the community. Along with the City's new website, residents can expect to see a redesigned E-News. The redesigned E-News mirrors the City's new website design. Also, E-News recipients can expect a more modern and streamlined reading format. To sign up for the E-News click [here](#).
- The Board of Mayor and Commissioners Candidate Forum will be held on Tuesday, October 13, from 6:30 to 8:30 p.m. at City Hall. It is the City's intent to ensure that the Board of Mayor and Commissioners Candidate Forum affords residents the opportunity to learn as much as possible about all candidates seeking election to the Board of Mayor and Commissioners. The candidates running for election are: Brian Fisher, 11 Dartmouth Avenue; John Pomberg, 3288 Kensington Road; Todd Pullen, 90 Dartmouth Avenue; John Quinn (incumbent), 5 Fairfield Drive; Adela Yelton, 3294 Majestic Circle. Read the forum agenda [here](#).
- The Fourth Annual Pig Roast is scheduled for Friday-Saturday, October 16-17, from 6-11 p.m. at the Avondale Community Club. Tickets are \$15 for adults, \$5 for ages five to twelve and are available at Finders Keepers, Pine Street Market and at City Hall. Friday night expect food trucks, camping and ghost stories. Saturday night come hungry for dinner and enjoy live music by The Highbeams.
- Staff is assisting a local business on researching loan/grant opportunities for exterior improvements, specifically a new awning.

- Mayor Elmore and City Manager Brown met with DeKalb County officials and the DeKalb Municipal Association regarding House Bill 215 which enables DeKalb County to call for a referendum to levy up to one percent sales tax through a Special Purpose Local Option Sales Tax (SPLOST). The discussion was concerning the plans to pursue the SPLOST and the considerations for the potential development of Intergovernmental Agreements.
- A local business is interested in holding a spring festival. Staff met with the business representative to review a draft proposal. The festival would focus on interactive activities, music and art along with local businesses.
- Staff held a conference call with consulting firm Dewberry Consultants regarding the City's participation in the countywide hazard mitigation update. The current plan expires March 2016, which means that a current update will need to be completed before the expiration date for the county and its municipalities to be eligible for federal disaster assistance funding.
- International Walk to School Day is a global event that involves communities from more than 40 countries walking and biking to school on the same day. Police officers and staff offered assistance at six intersections in the City to help students safely across the street.
- The September 2015, Financial Statement was reviewed. The total General Fund revenue for the month amounted to \$798,392.08. The total General Fund expenditures for the month amounted to \$217,490.44. The cash balance in the General Fund operating account, General Fund Reserve and the combined investments totaled \$2,481,951.72.

PUBLIC SAFETY

- A speed data study was conducted on Kensington Road with the display mood set to off. This was done to monitor westbound traffic during the period of September 25, to October 1. The report revealed that 1,896 vehicles traveled the roadway at an average speed of 26.16 mph, with 1,878 of the 1,896 vehicles operating within acceptable limits during the seven-day study.
- Avondale Estates Police Department personnel, along with City staff, participated in International Walk to School Day.
- Cpl. Henise and Ofcr. Bennett attended the DUI Detection and Standardized Field Sobriety Testing course conducted at the Georgia Public Safety Training Center in Forsyth County. This three-day course is designed to assist officers in enforcing state DUI laws. Officers are introduced to and instructed in the National Highway Traffic Administration's recommended standardized field sobriety testing process. Topics include proper procedures for administering the horizontal gaze nystagmus, walk and turn, and the one leg stand examination.

PUBLIC WORKS

- Removed all banners and post signs from AutumnFest and installed banners for the Fourth Annual Pig Roast being held at the Avondale Community Club.
- Performed maintenance on the Berkeley Road pocket park.
- Backfilled a hole in front of the west City entrance sign.
- Cut overgrowth from the curbing in front of City property at Hess and Wiltshire Drive.
- Repainted street signs at Windsor Terrace, Melford Place and Oakham Place.
- Inspected pine trees for possible damage on Stratford Road.
- Site Visits - 9
- Sign Violations – 12
- Grass Violations-6
- Household Waste Removed - 26 tons
- Yard Waste Removed - 8 tons
- Special Pickups - 6