



MEMORANDUM

TO: Board of Mayor and Commissioners

FROM: Clai Brown, City Manager

DATE: October 2, 2015

SUBJECT: **WEEKLY REPORT**

CITY MANAGER'S OFFICE

- AutumnFest will take place this weekend, October 3-4 beginning at 11 a.m. The festival is rain-or-shine and features a diverse artist market, live entertainment, chef demos, food trucks and vendors and a KidsZone. Admission to the festival is free. Stay up-to-date with all things AutumnFest via their [Facebook page](#) and [website](#).
- The Avondale Arts Alliance invites all to attend their kickoff party, AutumnFest Art Bash, on Friday, October 2, from 7 to 11p.m. at the Avondale Towne Cinema. Enjoy food from The Bishop's new fall menu and groove to jazz and funk music from 8 to 11 p.m. performed by the Myles Brown Band. Also, Harvest Bucks will be available for purchase during the event. Harvest Bucks are part of a new patron program that supports the AutumnFest artists. They are handcrafted on metal "bucks" that spend like cash at the festival. For more information about Art Bash and to purchase tickets visit the AutumnFest [website](#).
- This year AutumnFest will kick off with Jack's Rabbit Run, a 5K and 1 mile fun run on the residential streets of Avondale Estates. Registration is now open for both races. Day-of registration begins at 7:30 a.m. for both the 1 mile and 5K races. The 1 mile run begins at 8:30 a.m. followed by the 5K at 9 a.m. Check the event [Facebook page](#) for more information. Register for the race [here](#) and view the course map [here](#).
- The City of Avondale Estates is required to update its Comprehensive Plan every ten years. The Atlanta Regional Commission (ARC) is assisting the City with the update. All public meetings have been held and the ARC and City staff are working on the draft document that includes the Short Term Work Program.
- City Planner and Community Development Officer Stevens gave a presentation to the Men's Club on recent and future City projects and activities.

- The City's monthly Main Street Report has been completed and submitted to the Main Street Division of the Georgia Department of Community Affairs.
- A property owner contacted the City about property zoning. City staff are reviewing current and former zoning maps to determine correct zoning for the property. DeKalb County tax records list the property as privately owned however, on former zoning maps the property is listed as, "Bike Path", which is not a zoning designation. City staff are looking into the matter further.
- A meeting was conducted with Police and City Staff personnel to review safety procedures required for the upcoming International Walk to School Day to be held October 7, 2015. "International Walk to School Day is a global event that involves communities from more than 40 countries walking and biking to school on the same day." Read more about International Walk to School Day [here](#).
- The Downtown Development Authority (DDA) voted to fund a location and design study from the Main Street Design Group for wayfinding signage. City staff gave a representative of the Main Street Design Group a tour of the City to familiarize the representative with the area. A map of possible locations, recommendations and design options will be drafted and presented at an upcoming DDA meeting.
- City staff met with a local realtor to get up-to-date information about available commercial property in the City. Also, staff learned more about the real estate market in the surrounding areas.
- For the seventh consecutive year the Georgia Municipal Association awarded the City of Avondale Estates the Health and Wellness Grant. This grant is awarded to promote worksite programs designed to enhance health and wellness of City associates and family members. Since first receiving the award in 2009, the City's wellness program has grown from a 13-week to a year-round endeavor. The program's success has also been spotlighted in the media: Since 2013, the Atlanta Business Chronicle has lauded Avondale Estates as a top-10 healthiest employer in its size category. Wellness programs have a demonstrated track record of improving associate health and quality of life, reducing medical claims and boosting workplace morale. Read the full news release [here](#).

PUBLIC SAFETY

- A speed data study was conducted on Kensington Road with the display mood set to off. This was done to monitor westbound traffic during the period of September 16-22. The report revealed that 3,147 vehicles traveled the roadway at an average speed of 23.32 mph, with 3,137 of the 3,147 vehicles operating within acceptable limits during the seven-day study.
- Ofcr. Serban was awarded the Peace Officers Standards and Training Certification for both the RADAR and LIDAR (laser) speed detection devices operated by the Avondale Estates Police Department (AEPD). All patrol personal

are required to be certified in the use of the two devices in the agency's speed enforcement efforts.

- AEPD personnel reviewed activity involvement for the upcoming AutumnFest event this weekend, October 3-4.
- AEPD teamed up with the Drug Enforcement Agency (DEA) for the National Prescription Drug Take-Back Program. The effort produced 96.4 pounds of unwanted and unused medication that might have otherwise been improperly used or destroyed.
- The monthly Command Staff Meeting was conducted. Items discussed included the current budget year expenditures, upcoming special events, training and personnel.

PUBLIC WORKS

- Spread wood chips in the temporary walking path at Willis Park.
- Prepared items for AutumnFest scheduled for this weekend, October 3-4.
- Contacted electrician to inspect malfunctioning light pole in the City Hall parking lot.
- Inspected several trees on Sussex Road and Clarendon Avenue.
- Replaced broken portion of the split rail fencing, cut back overgrowth and added wood chips to the bridal path on Berkeley Road.
- Site Visits - 11
- Sign Violations - 10
- Household Waste Removed - 25 tons
- Yard Waste Removed - 10 tons
- Special Pickups - 6